

AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, September 30th, 2015

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. State Test Results (*Bessie Wilkerson*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Lower Elementary School (*Sheryl Ragland*)
 - ii. Upper Elementary School (*Shondell James*)
 - iii. Middle School (*Sharleen Bernard*)
 - iv. High School (*Asif Padela*)
- V. Resolutions
 - i. Bylaws (*Kate Shoemaker*)
 - ii. Checks and Notes, and Contracts (*Kate Shoemaker*)
 - iii. Family Handbook (*Candice Ashby*)
- VI. Financial Report (*Alpha Conteh*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, June 24th, 2015

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Anne Williams-Isom, Stan Druckenmiller, Arlene Gibson via phone, Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt via phone, Candice Ashby, Alpha Conteh, Joseph Cordero, Tracey Costello, Kevin Dougherty, Marlene Fox, Tiffany Fountain, Debbie Gonzalez, Kashif Hameed, Jim Hutter, Raychael Jensen, Shondell James, Betina Jean-Louis, Marilyn Joseph, George Khaldun, Debbie Kim, Jawana Johnson, Jazmine Lewis, Mindy Miller, Latasha Morgan, Sharleen Morris, Steve Nisbett, Kwame Owusu-Kesse, Asif Padela, Achil Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Kate Shoemaker, Kiki Walton, Tonya White, and Bessie Wilkerson.

Acceptance of Minutes (Stan Druckenmiller)

The meeting was called to order at 7:00 am and a motion was called to approve the meeting minutes from May 27, 2015. The motion was unanimously approved.

CEO's Report (Anne Williams-Isom)

Anne Williams-Isom talked about changes in leadership, announcing that Tonya White, Principal of Promise Academy I Upper Elementary, will be leading the HCZ Pre-Kindergarten & Early Childhood Education programs beginning July 1, 2015. Ms. White has been with the lower elementary school for eight years and has worked in education for 27 years. Ms. White stated that she is looking forward to strengthening HCZ services for pre-k scholars.

Ms. Williams-Isom also announced that Jawana Johnson will be taking over as principal for the Promise Academy I High School beginning July 1, 2015. Ms. Johnson is replacing Marquitta Speller, who has been promoted to Executive Director for Secondary and Collegiate Programs. Ms. Johnson has been in education for 19 years and stated that she is honored for the opportunity to do more for Promise Academy.

Ms. Williams-Isom also announced that Kevin Dougherty, principal of the Promise Academy II Middle School, will be leaving. Mr. Dougherty stated that he was grateful for the opportunity to have worked within Promise Academy for the past six years and will take what he has learned and will continue his fight for the welfare of children.

George Khaldun, Chief Administrative Officer at HCZ, is retiring on June 30, 2015. Mr. Khaldun shared fond memories with the board about his career with HCZ.

Superintendent's Updates (Achil Petit)

Superintendent Achil Petit thanked Mr. Dougherty for his service at Promise Academy II and introduced Sharleen Morris as the new principal for Promise Academy II Middle School. Ms.

Morris has worked with Promise Academy for the past six years as the Director of Student Services in the Central Office and has 14 years experience in education. Ms. Morris is honored to have stepped into her new role.

Mr. Petit introduced KiKi Walton as the new principal of Promise Academy I Lower Elementary. Ms. Walton who has been with the organization for about seven years is excited about continuing the work Ms. White started and collaborating with the Early Childhood department.

Enrollment for both Promise Academy I and II has remained the same since the last board meeting.

HCZ Promise Academy II Lower Elementary School PAIILE (Sheryl Ragland)

Attendance was at 95% for the month of May.

The school's parents were invited to a Parent Appreciation Dinner, which had a very good turnout. Parents were honored whose children had perfect attendance or top academic performance. Parents and grandparents were also honored for volunteering during the school year and for being an active part of the Promise community.

The end of the year theater art performance was held in June. PAII students performed "Peter Pan and the Lost Ones," a rendition of "Peter Pan."

The school held its annual "Fathers Read," where dads came to the classroom and read to the students. The school provided books for fathers to choose from.

The moving up ceremony for kindergarten students was held on June 22, 2015, with HCZ's Marilyn Joseph as keynote speaker. The CEO and Superintendent also spoke to families.

On June 23, 2015, the school held their ParentCorps graduation. ParentCorps is a family-centered, school-based preventive intervention program that fosters healthy development in children and provides a broad spectrum of healthy development for parents. The program is sponsored by NYU Langone Medical Center. At the last session of the school year, 23 lower elementary parents graduated.

On June 25, 2015, the school is ending their year with a trip to Lake Compounce to honor the students for all of their hard work.

Lower elementary's summer session will focus on helping children who are struggling academically. The school will also provide a thematic based program for kids who are accelerated.

The principal met with the students and parents in the 3-Year Old Journey program who will join Promise Academy II when they begin kindergarten, to give the parents an opportunity to discuss their concerns and challenges.

HCZ Promise Academy II Upper Elementary School PAIIUE (Shondell James)

Attendance was at 95% for the month of May. The school will continue efforts to increase attendance.

The teachers have continued to focus on increasing student engagement, while supporting the diverse needs and learning styles of the students. Three teachers are currently piloting a “civic hacking” program, where students are challenged to think critically about real world problems.

Two of the school’s Teacher’s Assistants spearheaded their first annual talent show, where both staff and students showcased their talents. There were singers, dancers, poets and a magician.

The school won the HCZ soccer championship. The school’s basketball team also won the championship at the Charter Schools Athletic Association (CSAA). Three of the school’s students are going to the AAU Region 1 Qualifier. One of the students is currently ranked number one in the City and another student is ranked number seven in the State.

Ten of the students participated in the New York State School Music Association (NYSSMA). Six of the students received outstanding ratings and four of the students received excellent ratings.

Fifth graders are having their moving up ceremony on the morning of June 24, 2015.

HCZ Promise Academy II Middle School PAIIMS (Kevin Dougherty)

Attendance for the month of May was 97%.

The school won two trophies in soccer and basketball. There are also five middle school students who are competing at the Adidas Track Games, and potentially will be competing in the nationals in July.

The school held its science fair last week. Senior staff visited to see the students present their projects.

The school held its career fair, which was spearheaded by the Development team.

Nine of the school’s eighth-graders, who took the Algebra Common Core and Living Environment Common Core Regents exam passed with high scores.

The school held its graduation on June 23, 2015. The superintendent and the CEO both spoke at the event.

Eighth-graders are currently on a trip to Pine Grove Ranch. Sixth- and seventh-graders visited the Salem property for team-building activities and hiking.

The school’s transition to the new principal has been going smoothly.

HCZ Promise Academy II High School PAIHS (Asif Padela)

Attendance was at 93% for the month of May. This is in part because some of the school’s students have been suffering from asthma. The school has been working with a.i.r. nyc, a program that partners with Harlem Children’s Zone to support asthmatic children and their families.

The school has been working to make sure that all kids are succeeding in preparation for the Regents exams. The strategy has been to get as many high school students to pass the Regents as early as possible, so that they can focus on college readiness and exposure in their junior and senior years. Ninth-grade students sat for the U.S. History exam last January. In June, students

have focused on the Living Environment and Algebra exams with 95% of students passing the Living Environment exam and 100% of students passing Algebra I. The school also took on an additional challenge by having one-third of their ninth-graders sit for the Common Core English exam. Based on preliminary data, all students passed. Tenth-grade students sat for the Global Studies Regents, with 88% of them passing. A third of the tenth-graders also sat for the Common Core English and preliminary results show them all passing.

Board Elections (Sharleen Morris)

A motion was called to approve a resolution to elect Anne Williams-Isom to the role of Board President, Mitch Kurz to the role of Board Secretary and Parris Brown to the role of Parent Representative. A motion was also called to re-elect Board Trustee members Denise Fuller and Willie Mae Lewis to ensure that election schedules remain evenly staggered. The board unanimously approved the resolutions. A detailed list of the approved elected and re-elected board members can be found within the June 24, 2015 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

Financial Report (Jim Hutter)

Jim Hutter covered Promise Academy II's financial projection for FY 15: PAII is currently nine students below the enrollment budget because enrollment was ahead of budget for most of the year. We are \$700,000 favorable to plan for the year on DOE and other government funding. As a result, PAII comes in at \$12.8 million versus the \$12.1 million that was budgeted for the year.

FY 15 expenses of \$14.5 million have been estimated for PAII versus a budget of \$14.3 million for expenditures. The \$200,000 difference has been used for Regents exams test preparation, Saturday Academy, Teacher professional development resulting in lean-in from After School staff and additional education materials. The HCZ contribution for the year is expected to be \$500,000 less than what we budgeted for the year.

Promise Academy II proposed budget for next year: The budget for enrollment next year is 867 students, which is up about 100 students. Funding is up about 13 percent due to slightly higher rates from the Department of Education as well as a one-time additional payment from the State. Total expenditures will be up about eight percent, reflecting continued economies of scale from expanded enrollment and grades. The planned contribution from HCZ will go down to \$1.2 million or \$1,400 per student.

HCZ Promise Academy II

June 2015 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
6/1	16	252	94%	16	226	93%	
6/2	16	252	94%	11	226	95%	
6/3	16	252	94%	11	226	95%	
6/5	14	252	94%	13	226	94%	
6/8	11	252	96%	18	226	92%	
6/9	9	252	96%	13	226	94%	
6/10	12	252	95%	10	226	96%	
6/11	7	252	97%	9	226	96%	
6/12	15	252	94%	15	226	93%	
6/15	17	252	93%	24	226	89%	
6/16	10	252	96%	10	226	96%	
6/17	14	252	94%	12	226	95%	
6/18	16	252	94%	13	226	94%	
6/19	11	252	96%	17	226	92%	
6/22	22	252	91%	28	226	88%	
6/23	41	252	84%	37	226	84%	
6/24	27	252	89%	22	226	90%	
6/25	63	252	75%	9	226	96%	
6/26	78	252	69%	48	226	79%	
Average	22	252	91%	18	226	92%	

HCZ Promise Academy II

June 2015 Attendance Report

HCZ PAII Middle School		HCZ PAII High School				
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
6/1	5	222	98%	2	68	97%
6/2	12	222	95%	Regents Exams		
6/3	7	222	97%	4	68	94%
6/5	8	222	96%	7	68	90%
6/8	9	222	96%	1	68	99%
6/9	10	222	95%	3	68	96%
6/10	8	222	96%	2	68	97%
6/11	5	222	98%	5	68	93%
6/12	17	222	92%	9	68	87%
6/15	13	222	94%	7	68	90%
6/16	16	222	93%	Regents Exams		
6/17	11	222	95%			
6/18	5	222	98%			
6/19	19	222	91%			
6/22	27	222	88%			
6/23	20	222	91%	Regents Exams		
6/24	9	222	96%			
6/25	31	222	86%			
6/26	59	222	73%			
Average	15	222	93%	4	68	94%

HCZ Promise Academy II July 2015 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
7/6	27	241	89%	40	224	82%	
7/7	16	237	93%	29	224	87%	
7/8	17	236	93%	26	224	88%	
7/9	23	236	90%	24	224	89%	
7/10	33	236	86%	29	223	87%	
7/13	27	236	89%	28	223	87%	
7/14	19	235	92%	22	224	90%	
7/15	19	235	92%	25	224	89%	
7/16	25	236	89%	28	223	87%	
7/17	59	236	75%	69	223	69%	
7/20	40	239	83%	35	223	84%	
7/21	37	240	85%	21	223	91%	
7/22	37	240	85%	36	222	84%	
7/23	35	240	85%	32	222	86%	
7/24	47	240	80%	35	222	84%	
7/27	48	240	80%	37	222	83%	
7/28	33	240	86%	29	222	87%	
7/29	39	239	84%	43	222	81%	
7/30	38	239	84%	39	222	82%	
7/31	50	239	79%	66	222	70%	
Average	33	238	86%	35	223	84%	

HCZ Promise Academy II July 2015 Attendance Report

HCZ PAII Middle School						HCZ PAII High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present		
7/6	42	224	81%	27	139	81%		
7/7	30	224	87%	21	136	85%		
7/8	31	224	86%	12	136	91%		
7/9	25	224	89%	21	136	85%		
7/10	26	224	88%	20	135	85%		
7/13	41	225	82%	15	135	89%		
7/14	33	224	85%	12	133	91%		
7/15	33	225	85%	22	133	83%		
7/16	37	225	84%	22	133	83%		
7/17	72	225	68%	34	133	74%		
7/20	48	226	79%	23	133	83%		
7/21	37	226	84%	25	133	81%		
7/22	30	226	87%	16	132	88%		
7/23	37	226	84%	19	132	86%		
7/24	66	226	71%	51	132	61%		
7/27	42	227	81%	31	132	77%		
7/28	33	227	85%	36	132	73%		
7/29	42	227	81%	32	132	76%		
7/30	51	225	77%	32	132	76%		
7/31	48	225	79%	38	132	71%		
Average	40	225	82%	25	134	81%		



Promise Academy II

FY 2016 August YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	867	879	12	867
Grades	K - 11	K - 11		K - 11
DOE and other gov't funding	\$ 2.4	\$ 2.4	\$ -	\$ 14.4
Expenses:				
Salaries	1.5	1.5	-	9.7
Benefits	0.6	0.6	-	3.3
OTPS	0.4	0.4	-	2.6
Total Expenses	2.5	2.5	-	15.6
HCZ Contribution	\$ 0.1	\$ 0.1	\$ -	\$ 1.2
per student (whole \$)	\$ 115	\$ 114	\$ 2	\$ 1,399

DOE reimbursement up to 1040 students.

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.