



# Promise Academy II Charter School

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A partner of



**Harlem Children's  
ZONE**

## AGENDA

Promise Academy II Board of Trustees Meeting  
Wednesday, September 20<sup>th</sup>, 2017

at

The Harlem Children's Zone  
245 West 129<sup>th</sup> Street  
New York, NY 10027

### BOARD OF TRUSTEES

Geoffrey Canada  
Chairman

Anne Williams-Isom  
President/CEO

Mitch Kurz  
Secretary & Treasurer

Kenneth Langone  
Chairman Emeritus

Ellanor (Bodie) Brizendine  
Fatime Cadoo  
Stanley Druckenmiller  
Denise Fuller  
Willie Mae Lewis  
Alfonso Wyatt

Achil Petit  
Superintendent

Sheryl Ragland  
Principal  
Lower Elementary School  
2005 Madison Avenue  
New York, NY 10035  
Tel 646.556.6285

Shondell James  
Principal  
Upper Elementary School  
2005 Madison Avenue  
New York, NY 10035  
Tel 646.556.6285

Judy Palacios  
Principal  
Middle School  
35 East 125<sup>th</sup> Street  
New York, NY 10035  
Tel 646.437.1481

Katherine Hurtado  
Principal  
High School  
35 East 125<sup>th</sup> Street  
New York, NY 10035  
Tel 646.437.1484

- I. Acceptance of the Minutes
- II. CEO Report (*Anne Williams-Isom*)
- III. Teachers' Presentation (*Anne Williams-Isom*)
- IV. Superintendent's Updates (*Achil Petit*)
- V. Early Childhood (*Tonya White*)
- VI. State Test Scores (*Bessie Wilkerson / Achil Petit*)
- VII. Promise Academy II Updates
  - i. Lower Elementary School (*Sheryl Ragland*)
  - ii. Upper Elementary School (*Shondell James*)
  - iii. Middle School (*Judy Palacios*)
  - iv. High School (*Katherine Hurtado*)
- VIII. Financial Report (*Jim Hutter*)

**The Harlem Children's Zone Promise Academy II Charter School**

**Board Meeting**

**Wednesday, July 19, 2017**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz, Anne Williams-Isom, Kenneth Langone, Bodie Brizendine, Stan Druckenmiller, Aisha Tomlinson, Candice Ashby, Leslie Bernard-Joseph, Ari Browne, Alpha Conteh, Joseph Cordero, Amy Deal, Tiffany Fountain, Debbie Gonzalez, Kashif Hameed, Katherine Hurtado, Jim Hutter, Shondell James, Betina Jean-Louis, Debbie Kim, Jazmine Lewis, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Conrad Pinnock, Sherri Geng, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, Tonya White, and Bessie Wilkerson.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7 a.m. and a motion was called to approve the meeting minutes from June 21, 2017. The motion was unanimously approved.

**Superintendent's Updates (Achil Petit)**

Mr. Geoffrey Canada welcomed a new board member, Ellanor (Bodie) Brizendine, who is Head of School at The Spence School. Ms. Brizendine said she felt honored to be a part of the team and thanked them for inviting her.

Anne Williams-Isom spoke of the untimely death of a long-time employee, Jason Brown, Assistant Director of Security. Mr. Brown had been with the organization since 2003 and unfortunately suffered a massive seizure. He was very close to many employees and the CEO and COO have been visiting different sites to check in with staff and provide support.

Ms. Williams-Isom also reported that the HCZ Summer Games three-day event begins on July 19th with more than 3,000 kids playing in sporting games at the Armory on 168th Street.

Ms. Williams-Isom also reminded the Board that the lotteries for Promise Academy I and II will be held on August 2nd and the 23rd annual HCZ Peace March will be held on August 9th.

Dr. Achil Petit reported that enrollment finished in June at 1,104 for Promise Academy I and at 970 for Promise Academy II.

Dr. Petit acknowledged the principals for their hard work during the 2016-2017 school year.

**HCZ Promise Academy II Lower Elementary School (Sheryl Ragland)**

The lower elementary school's attendance was at 91% for June. The school had a half day and a flu bug, which contributed to the lower attendance.

Grades k-2 went on an end-of-year trip to Rye Playland.

The school held a moving up ceremony for kindergarten students rising to the first-grade. Ms. Williams-Isom gave the Shining Light Award to two scholars for social-emotional growth. Superintendent Dr. Achil Petit gave out the Principal's Award to kindergarten students who were reading four levels above their grade or higher.

For the rest of the month, staff members focused on assessments of all of the students as they prepared for the summer. The school is targeting those kids who need summer school. Teachers have expressed confidence about targeting instruction for those children who need additional academic support. There is additional focus on new students who come in significantly behind students who have gone through HCZ's pipeline.

### **HCZ Promise Academy II Upper Elementary School (Shondell James)**

The upper elementary school's attendance was at 93% for June.

To raise student engagement and student achievement, PAII upper elementary is preparing for summer session by utilizing a project-based approach with Promise Academy I Upper Elementary.

Third-graders are immersing themselves in cultures from around the world. They visited Battery Park, Jackson Heights and will be visiting Chinatown. Teachers are using the trips to help students sharpen their comprehension skills. Fourth-graders are inspired to be explorers, studying Ferdinand Magellan, Marco Polo, Pedro Cabral and Vasco da Gama. Students are also conducting their own exploration of text as they visit various sites around the city including Randall's Island, and the Charles A. Dana Discovery Center. This week, students are going to the African Burial Grounds Museum in downtown Manhattan. Fifth-graders are also exploring trade routes that shaped the world. They've explored Harlem and will be going to the Wall Street area to look at how the U.S. is globally connected.

The PAI middle school principal, Kashif Hameed, was the keynote speaker for the fifth-grade graduation and gave a very inspiring speech to the students.

### **HCZ Promise Academy II Middle School (Judy Palacios)**

The middle school's attendance was at 91% for June. There were a couple of days that were affected by students attending the graduations of their siblings, lowering attendance.

The eighth-grade prom was held in the cafeteria and the theme was "A Royal Affair." Students were given either tiaras or crowns and took pictures on a throne that was made for the event.

In July, scholars receiving targeted academic instruction and focused on looking at immigration through literature. Students are going to El Museo del Barrio, as well as the Museum of Chinese in America, which is related to text that they are reading. In math, students will do some hands-on components that also connect to the curriculum.

Some middle-school children from both PAI and PAII attended a two-week program at West Point Academy. Ms. Palacios thanked the Vice President of Development and her team for making the connection. The students began the program on June 26th and ended on July 7th with a final ceremony for them and their families and a playoff game with the other attending schools. Students learned the importance of good character and discipline, and were immersed in the

world of STEM. Students also played flag football. West Point would like to partner with Promise high schools for the upcoming school year. A short video was shown of Promise middle school students at West Point.

### **HCZ Promise Academy II High School (Katherine Hurtado)**

The high school's attendance was at 91% for June. The school's highest absenteeism rate was on the days that prom and family graduations took place as well as a half-day.

The senior graduation banquet was held in the gymnasium. The principal thanked Mr. Canada, Ms. Williams-Isom and Dr. Marquitta Speller for attending and cheering the students as they received awards.

On June 23rd, the school celebrated a One Promise High School graduation at Columbia University. It was a commencement that honored the first "pipeline students" to graduate from PAII and the first graduating class from PAII.

The school launched a summer academic program on July 17th. The high school stayed in communication with families and teamed up with the after-school program to make sure that students are being well supported.

A short film of the 2017 One Promise Graduation was shown to the Board.

### **Resolution (Candice Ashby)**

A motion was called to update the Family Handbook for the 2017-2018 academic year. The motion was approved. The updated Family Handbook can be found on the Promise Academy website at <http://www.hczpromise/for-parents>

### **Financial Report (Jim Hutter)**

PAII's enrollment finished in the end of FY17 at 970, which is eight students below our budgeted number. PAII is on target for the full year in regards to revenue. PAII ended the year at \$18.5M with expenses, \$100,000 unfavorable versus the budget. The HCZ contribution through the full year of FY17 is \$2M, which is \$100,000 unfavorable. However, PAI and PAII on a combined basis ended up \$200,000 favorable versus the budget.

The approved FY18 budget was also included for the board's reference.

# HCZ Promise Academy II

## July 2017 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
7/5	26	97	73%	28	100	72%	
7/6	13	97	87%	12	100	88%	
7/7	16	97	84%	12	100	88%	
7/10	11	97	89%	14	99	86%	
7/11	9	97	91%	19	99	81%	
7/12	8	97	92%	10	99	90%	
7/13	12	97	88%	11	99	89%	
7/14	18	97	81%	22	99	78%	
7/17	10	97	90%	7	99	93%	
7/18	6	97	94%	9	99	91%	
7/19	11	97	89%	16	99	84%	
7/20	6	97	94%	19	99	81%	
7/21	13	97	87%	22	99	78%	
7/24	19	97	80%	25	99	75%	
7/25	9	97	91%	17	99	83%	
7/26	11	97	89%	19	99	81%	
7/27	12	97	88%	17	99	83%	
7/28	19	97	80%	17	99	83%	
<b>Average</b>	<b>13</b>	<b>97</b>	<b>87%</b>	<b>16</b>	<b>99</b>	<b>83%</b>	

# HCZ Promise Academy II July 2017 Attendance Report

## HCZ PAII Middle School      HCZ PAII High School

Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Date
7/5	21	70	70%	3	67	96%	7/17
7/6	8	69	88%	8	67	88%	7/18
7/7	9	69	87%	7	67	90%	7/19
7/10	11	69	84%	6	67	91%	7/20
7/11	10	69	86%	3	67	96%	7/24
7/12	8	69	88%	9	67	87%	7/25
7/13	5	69	93%	4	67	94%	7/26
7/14	10	69	86%	4	67	94%	7/27
7/17	8	69	88%	6	67	91%	7/31
7/18	4	69	94%	3	67	96%	8/1
7/19	4	69	94%	8	67	88%	8/2
7/20	8	69	88%	9	66	86%	8/3
7/21	15	69	78%	9	66	86%	8/7
7/24	13	69	81%	3	66	95%	8/8
7/25	7	69	90%	14	66	79%	8/9
7/26	6	68	91%	6	66	91%	8/10
7/27	6	68	91%	9	66	86%	8/14
7/28	11	68	84%	3	66	95%	8/15
<b>Average</b>	<b>9</b>	<b>69</b>	<b>87%</b>	<b>6</b>	<b>67</b>	<b>90%</b>	<b>Average</b>

## Promise Academy II

### FY 2018 August YTD Budget vs. Actual

\$ millions

	Budget	Actual <sup>(1)</sup>	Fav/(Unfav)	Full Year Budget
Enrollment	1,033	1,007	(26)	1,033
DOE and other gov't funding	\$ 3.0	\$ 3.0	\$ -	\$ 18.1
Expenses:				
Salaries	1.8	1.7	0.1	12.1
Benefits	0.5	0.5	-	3.9
OTPS	0.3	0.3	-	3.5
<b>Total Expenses</b>	<b>2.6</b>	<b>2.5</b>	<b>0.1</b>	<b>19.5</b>
HCZ Contribution	\$ -	\$ -	\$ -	\$ 1.4
<b>per student (whole \$)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,355</b>

<sup>(1)</sup> Excludes bonus, growth fund, "in-kind" contributions and rent paid under HCZ-PAII lease agreement.

Budget amounts have been adjusted to better reflect anticipated 2018 activity.