



Promise Academy II Charter School

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Achil Petit
Superintendent

Shondell James
Principal
Elementary School
2005 Madison Avenue
New York, NY 10035
Tel 212.360.3236

Amy Deal
Principal
Middle School
35 East 125th Street
New York, NY 10035
Tel 212.360.3237

Katherine Hurtado
Principal
High School
35 East 125th Street
New York, NY 10035
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AGENDA

Promise Academy II Board of Trustees Meeting
Thursday, October 18th, 2018

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Updates (*Anne Williams-Isom*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. State Test Scores (*Bessie Wilkerson / Achil Petit*)
- V. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Katherine Hurtado*)
- VI. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, September 18, 2018

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Anne Williams-Isom, Ken Langone, Ellanor "Bodie" Brizendine, Fatime Cadoo, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt, Zahida Aminy, Esther Addo, Candice Ashby, Victor Boadum, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Leslie-Bernard Joseph, Marty Lipp, Justin Maker, Mindy Miller, Achil Petit, Jessica Rawlins, Susan Rydz, Troy Smith, Marquitta Speller, Toya Stilley and Bessie Wilkerson.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7 a.m. and a motion was called to approve the meeting minutes from June 12, 2018. The motion was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,168 for Promise Academy I and at 1,040 for Promise Academy II.

Dr. Petit also reminded the board of the structural changes in effect for both Promise Academy I and II to combine both the upper and lower elementary schools into one elementary school. Dr. Joseph Cordero is the principal for PAI elementary school and Dr. Shondell James is the principal for PAII elementary school. The union of the two schools will help establish strategic priorities regarding overall school improvement and setting a standard supported by the HCZ Values.

Anne Williams-Isom and Dr. Petit are holding a breakfast series with new teachers to talk about HCZ's culture and mission.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The lower elementary school's attendance was at 73% for July. The upper elementary school's attendance was at 81% for July.

The school held a parent orientation, which had a successful turnout.

Uniforms were distributed early this year to ensure that all scholars follow the dress code policy.

The week before the first day of school, school leaders held a team bonding event with all staff members including afterschool staff. Staff members answered trivia questions and worked together to build machines. Staff members also engaged in a block party for parents and families of scholars.

This year, school leaders will focus on looking at the most impactful influences on achievement, including encouraging staff to give feedback effectively.

The quote of the week at the elementary school is “It is our character is what we do when we think no one is watching,” originally said by author H. Jackson Brown Jr.

HCZ Promise Academy II Middle School (Amy Deal)

The middle school’s attendance was at 85% for July.

School leaders spent time in the last week of August doing a lot of team-building. Staff members went to the Harlem Armory for a day of training and fun activities.

The new principal met teachers one-on-one to learn more about them with the intention of creating more activities and clubs during the school year.

Over the summer, Promise Academy I and Promise Academy II principals worked together to make sure there was strong horizontal alignment.

School leaders will initiate a “kindness campaign” for the month of October to address the subject of bullying. The ELA curriculum for the month is also supporting the theme. Sixth graders will be reading the book “Wonder” by R.J. Palacio, seventh graders will be reading “The Misfits” by James Howe, and eighth graders will be reading “The Hate U Give” by Angie Thomas.

HCZ Promise Academy II High School (Katherine Hurtado)

The high school’s attendance was at 85% for the summer.

High school students engaged in six-week summer exposure programs at Syracuse University, Georgetown University and Cornell University. Out of 256 high school students, 160 enrolled in a Summer Youth Employment Program (SYEP).

During the last week of August, high school students were invited to visit school early to pick up their schedules, choose classes, and receive locks and lockers. Staff leaders also had talks with the students about the impact of attendance, behavior issues, and academic demands.

Freshman orientation was attended by students with 80% of families attending. The students and staff were reminded of Promise Academy policies.

Seniors had a college tour visiting Geneseo, Fredonia, Syracuse University, Albany, University at Buffalo, and Colgate.

Financial Report (Jim Hutter)

PAII’s enrollment is at 1,040, which is 12 students above budget. PAII revenue is on target versus the budget. PAII is \$300,000 favorable with expenses at \$3.1M. There is no HCZ contribution through two months of FY19.

HCZ Promise Academy II

September 2018 Attendance Report

HCZ PAII Elementary School				HCZ PAII Middle School				HCZ PAII High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present		
9/5	63	584	89%	20	239	92%	20	241	92%		
9/6	46	548	92%	10	236	96%	11	240	95%		
9/7	34	547	94%	6	236	97%	13	240	95%		
9/12	15	558	97%	8	236	97%	5	240	98%		
9/13	19	558	97%	11	237	95%	6	240	98%		
9/14	15	558	97%	8	237	97%	9	240	96%		
9/17	33	558	94%	5	236	98%	13	240	95%		
9/18	25	558	96%	7	236	97%	7	240	97%		
9/20	38	561	93%	6	236	97%	9	240	96%		
9/21	20	561	96%	5	236	98%	10	240	96%		
9/24	29	562	95%	10	236	96%	15	240	94%		
9/25	48	562	91%	6	236	97%	22	240	91%		
9/26	28	562	95%	11	236	95%	14	240	94%		
9/27	31	561	94%	5	236	98%	10	240	96%		
9/28	52	560	91%	9	236	96%	22	240	91%		
Average	33	560	94%	8	236	96%	12	240	95%		



Promise Academy II

FY 2019 Sep YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,028	1,039	11	1,028
DOE and other gov't funding	\$ 4.8	\$ 4.9	\$ 0.1	\$ 19.3
Expenses:				
Salaries	3.0	2.7	0.3	13.1
Benefits	0.9	0.7	0.2	3.5
OTPS	0.9	1.1	(0.2)	3.5
Total Expenses	4.8	4.5	0.3	20.1
Expenses in excess of public funding	-	-	-	0.8
Contribution Components:				
Private Funding	0.3	0.3	-	1.2
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

FY19 Budget includes PA Blueprint project

Promise Academy II

FY 18 Draft Financial Statements

- * Audit of Financial Statements for the year ended June 30, 2018**
- * Grant Thornton is our auditors**
- * Field work is in progress**
- * Financial statements include:**
 - * Auditor's Opinion**
 - * Financial Position**
 - * Revenues & Expenses**
 - * Government grant revenue**
 - * "In-kind" support from HCZ**
 - * Supplemental schedule of Functional Expenses**
 - * Related Party accounting and disclosure**
- * Report on Internal Control:**
 - * Over Financial Reporting**
 - * Compliance with Government Auditing Standards**
- * Audited financial statements and Report on Internal Control are required to be filed with the DOE by October 31, 2018**
- * We are currently on target**