



Promise Academy II Charter School

A partner of



**Harlem Children's
ZONE**

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Achil Petit
Superintendent

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Katherine Hurtado
Principal
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AGENDA

Promise Academy II Board of Trustees Meeting
Tuesday, October 17th, 2017

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Creating a Blueprint for Continued Success at Promise Academy (*Anne Williams-Isom*)
- IV. Promise Academy II Updates / Presentation
 - i. High School (*Katherine Hurtado / Zahida Aminy*)
- V. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, September 20, 2017

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Kenneth Langone, Anne Williams-Isom, Bodie Brizendine (via phone), Fatime Cadoo, Stan Druckenmiller, Aisha Tomlinson, Alfonso Wyatt (via phone), Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tiffany Fountain, Debbie Gonzalez, Kashif Hameed, Jim Hutter, Katrina James, Shondell James, Betina Jean-Louis, Leslie-Bernard Joseph, Marilyn Joseph, Debbie Kim, Jazmine Lewis, Justin Maker, Katrina James, Mindy Miller, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Sherri Geng, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, Toya Stilley, KiKi Walton, Tonya White, and Bessie Wilkerson.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7 a.m. and a motion was called to approve the meeting minutes from July 19, 2017. The motion was unanimously approved.

CEO's Report (Anne Williams-Isom)

Anne Williams-Isom reported that the board meeting would cover information regarding the State test scores. She also reported that some of Promise Academy's best teachers had been invited to come and introduce themselves to the board. Ms. Williams-Isom thanked Mitch Kurz for coming up with the idea to send thank you emails to outstanding teachers.

The Robertson Foundation awarded a grant to Promise Academy. As a result, they will be working with Promise Academy in "Norming our Lens for Excellence." The Robertson Foundation has a focus on education and will be creating a blueprint for Promise Academy schools to improve practices.

Teacher Presentation (Anne Williams-Isom)

Anne Williams-Isom introduced a group of some of Promise Academy's most outstanding teachers to the Promise Academy Board of Trustees. The teachers introduced themselves and talked about their work at Promise Academy. The board also introduced themselves to the teachers and thanked them for their contributions and their dedication.

Superintendent's Update (Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,150 for Promise Academy I and at 1,007 for Promise Academy II.

Early Childhood (Tonya White)

Tonya White reported on the strategic initiatives used during the past two years to improve HCZ Early Childhood programs to better prepare children for Promise Academy. The improvements included expanding the curriculum especially in regard to the Common Core, enhancing the structure within the classroom, strengthening teacher practice, and deepening academic assessments. Ms. White also talked about the improvements that were incorporated for the current school year such as adopting additional units from the Creative Curriculum, increasing co-led classrooms, providing teacher-led professional development opportunities for instructional staff and including peers in “go live” sessions where teachers are provided with essential feedback.

Test Scores (Dr. Bessie Wilkerson / Dr. Achil Petit)

Dr. Bessie Wilkerson spoke about state test results, comparing Promise Academy I and II to the district, city, state, and New York City blacks and whites. In ELA, PAI performed better than comparison groups with the exception of NYC and NYS whites. PAII also exceeded most comparison groups including NYS whites.

In math, PAI and PAII performed better than comparison groups including NYC and NYS whites. Dr. Wilkerson also discussed both schools’ growth percentage from year 2013 versus current year for passing students, which exceeded the growth rate of all other comparison groups, including NYC whites, in both ELA and math.

Dr. Wilkerson reported on Regents results for PAI and PAII high school students, comparing cohorts of Promise children to 2016 results for NYS blacks, NYS whites and NYS as a whole. Promise high school cohorts are exceeding most comparison groups in the State and are doing so at an earlier age than students in those comparison groups.

Dr. Petit talked about the strategic initiatives in ELA and math for grades 3-8 students that have been put in place for the current school year. This includes deliberate practice, improved training for teaching fellows and teaching assistants, earlier intervention from academic coaches, and using the blueprints provided by the Robertson Foundation to expand on the areas in which Promise schools excel.

Financial Report (Jim Hutter)

PAII’s enrollment is at 1,007, which is 26 unfavorable versus the budget. PAII is \$100,000 favorable with expenses at \$2.5M. The HCZ contribution through two months of FY18 is on target.

Grant Thornton is currently performing the audit of FY17 for PAII. The audit will be covered in more detail next month.

HCZ Promise Academy II

September 2017 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
9/7	24	277	91%	9	264	97%	
9/8	19	276	93%	9	257	96%	
9/11	9	281	97%	8	257	97%	
9/12	7	281	98%	10	257	96%	
9/13	7	280	98%	9	255	96%	
9/14	11	280	96%	12	255	95%	
9/15	12	289	96%	6	255	98%	
9/18	13	291	96%	12	255	95%	
9/19	15	300	95%	7	255	97%	
9/20	11	298	96%	8	256	97%	
9/25	13	301	96%	10	258	96%	
9/26	10	299	97%	5	258	98%	
9/27	13	298	96%	9	258	97%	
9/28	7	300	98%	8	258	97%	
9/29	8	301	97%	7	258	97%	
Average	12	290	96%	9	257	97%	

HCZ Promise Academy II September 2017 Attendance Report

HCZ PAII Middle School				HCZ PAII High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
9/7	15	235	94%	21	221	90%	
9/8	14	233	94%	14	220	94%	
9/11	9	233	96%	7	220	97%	
9/12	11	233	95%	10	220	95%	
9/13	8	231	97%	10	220	95%	
9/14	6	231	97%	11	220	95%	
9/15	9	231	96%	8	220	96%	
9/18	8	230	97%	10	220	95%	
9/19	1	230	100%	13	220	94%	
9/20	3	230	99%	11	220	95%	
9/25	7	230	97%	8	220	96%	
9/26	9	230	96%	8	220	96%	
9/27	3	230	99%	4	220	98%	
9/28	7	230	97%	8	220	96%	
9/29	4	230	98%	9	220	96%	
Average	8	231	97%	10	220	95%	

Promise Academy II
FY 2018 September YTD Budget vs. Actual
 \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,033	1,020	(13)	1,033
DOE and other gov't funding	\$ 4.5	\$ 4.4	\$ (0.1)	\$ 18.1
Expenses:				
Salaries	2.8	2.5	0.3	12.1
Benefits	0.9	0.8	0.1	3.9
OTPS	0.9	0.9	-	3.5
Total Expenses	4.6	4.2	0.4	19.5
HCZ Contribution	\$ 0.1	\$ -	\$ 0.1	\$ 1.4
per student (whole \$)	\$ 97	\$ -	\$ 97	\$ 1,355

(1) Excludes bonus, growth fund, "in-kind" contributions and rent paid under HCZ-PAII lease agreement.

Budget amounts have been adjusted to better reflect anticipated 2018 activity.



Promise Academy II

FY 17 Draft Financial Statements

- * **Audit of Financial Statements for the year ended June 30, 2017**
- * **Grant Thornton is our auditors**
- * **Field work is in progress**
- * **Financial statements include:**
 - * **Auditor's Opinion**
 - * **Financial Position**
 - * **Revenues & Expenses**
 - * **Government grant revenue**
 - * **"In-kind" support from HCZ**
 - * **Supplemental schedule of Functional Expenses**
 - * **Related Party accounting and disclosure**
- * **Report on Internal Control:**
 - * **Over Financial Reporting**
 - * **Compliance with Government Auditing Standards**
- * **Audited financial statements and Report on Internal Control are required to be filed with the DOE by November 1, 2017**
- * **We are currently on target**