



Promise Academy II Charter School

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**Harlem Children's
ZONE**

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Achil Petit
Superintendent

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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, November 16th, 2016

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Quality Snapshot Report (*Bessie Wilkerson*)
- IV. Promise Academy II Updates
 - i. Lower Elementary School (*Sheryl Ragland*)
 - ii. Upper Elementary School (*Shondell James*)
 - iii. Middle School (*Judy Palacios*)
 - iv. High School (*Ashley Blount*)
- V. Financial Report (*Alpha Conteh*)
- VI. Teacher Presentations (*Achil Petit*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, October 19th, 2016

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Kenneth Langone, Anne Williams-Isom, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Alfonso Wyatt (via phone), Zahida Aminy, Candice Ashby, Leslie-Bernard Joseph, Ashley Blount, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Annice Fisher, Tiffany Fountain, Marlene Fox, Michelle Germaine, Kashif Hameed, Jim Hutter, Shondell James, Raychael Jensen, Betina Jean-Louis, Marilyn Joseph, Debbie Kim, Jazmine Lewis, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, KiKi Walton, and Tonya White.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 am and a motion was called to approve the meeting minutes from September 21, 2016. The motion was unanimously approved.

Superintendent's Updates (Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,147 for Promise Academy I and at 1,000 for Promise Academy II.

Anne Williams-Isom announced that Trustee Mitch Kurz will moderate a talk between her and James B. Milliken, the Chancellor for the City University of New York, about the future of college and college readiness at an event to be held at Promise Academy I.

Ms. Williams-Isom introduced a new senior manager for HCZ, Leslie-Bernard Joseph, who will be working with the PAI and PAII After-School programs for students in grades 6-12. Mr. Joseph's background is in education, and most recently, he was an associate at McKinsey & Company and has a law degree from Stanford. Mr. Joseph said that he was very excited about joining the organization.

Dr. Petit spoke about the collaborative work between each school that has occurred in the past few weeks. Kashif Hameed added that principals have been meeting regularly to share best practices and perform school walk-throughs, observing instruction, the work of teacher assistants and teaching fellows, as well as best practices in the classroom.

Dr. Petit thanked Mindy Miller from Development and the Robin Hood Foundation for providing tickets for a concert that some of the teachers were able to attend.

HCZ Promise Academy II Lower Elementary School (Sheryl Ragland)

The Lower Elementary school's attendance was at 95% for September. The school is working hard to increase attendance by making strong efforts to support the new attendance policy.

The school is in its second year of Moments with Moms, an initiative to honor the mothers of Lower Elementary students and provide them with support. The school held a great event with an info session supported by the Parent Center to inform parents about different resources available to them and their children.

Staff leaders are engaging in classroom observations, providing feedback for teachers. Staff members have also focused on aligning the curriculum with PAI Lower Elementary.

Staff members have been taking advantage of the Promise in Motion fitness program, which has been offered by HCZ.

HCZ Promise Academy II Upper Elementary School (Shondell James)

The Upper Elementary school's attendance was at 96% for September. The school continues to work towards improving attendance.

The school has been focusing on fostering a positive school climate. School leaders have been collaborating with the school's social worker and guidance counselor, teachers, students and parents. The guidance counselor is giving character education classes on strategies to eliminate bullying.

The Upper Elementary school is also focusing on holding girls groups and boys groups to make sure that everyone feels like a part of the school culture and to inspire students to excel academically.

HCZ Promise Academy II Middle School (Judy Palacios)

The middle school's attendance was at 96% for September. The school continues to reach out to families to ensure that students are attending regularly and on time.

Chef Andrew pushed into the seventh-grade math classrooms for a lesson on ratios and scaling of numbers, while incorporating student's work in social studies. At the end of the lesson, students made a West African cabbage salad.

Seventh-graders also took a trip upstate to the Outhouse Orchards, a family owned and operated orchard in northern Westchester, where they engaged in team-building exercises, decorated pumpkins, traveled through a corn maze and had a hay ride.

The school has just completed realistic fiction units in ELA. In collaboration with PAI Middle school, essays written by the students will be selected and put in a pamphlet to share between both schools.

The principal thanked the Development team, who arranged for sixth- and seventh-grade students to attend a Science Geek Street Fair in Union Square. The students gave positive feedback about the experience to staff members.

Five middle-school students joined the high school on World Stem Cell Day for a visit to The New York Stem Cell Foundation (NYSCF), a research institute. For the last three years, NYSCF has partnered with Harlem Children's Zone and sent teams of scientists to present to more than one hundred students at Promise Academy I and II.

HCZ Promise Academy II High School (Ashley Blount)

The high school's attendance was at 95% for September.

The principal thanked the Development team for securing the funds for the school's new science lab.

High school students attended their final senior college tour in collaboration with Promise Academy I. Students visited Albany State, Binghamton University, and Buffalo State where former Promise students guided the group on a walking tour. Seniors asked the former students questions about their transition from high school to college.

The school held its first senior parent night earlier this month, with 95% parent attendance. The College Success Office supported the event, assisting parents with college applications.

Financial Report (Jim Hutter)

Jim Hutter covered Promise Academy II's financial report through three months for FY17. PAII's enrollment is at 1,000, which is 22 favorable. PAI is on budget for revenue is on budget and expenses are \$100,000 favorable through three months.

The Audited Financial Statement will be filed by the November 1st deadline including an audited opinion, balance sheet, statement of activities and internal controls.

HCZ Promise Academy II

October 2016 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
10/3	29	289	90%	16	264	94%
10/4	15	291	95%	12	264	95%
10/5	16	292	95%	6	265	98%
10/6	13	292	96%	2	265	99%
10/7	17	292	94%	7	264	97%
10/11	21	291	93%	13	264	95%
10/13	16	292	95%	6	264	98%
10/14	13	292	96%	8	264	97%
10/17	17	291	94%	11	263	96%
10/18	8	291	97%	10	262	96%
10/19	14	290	95%	9	262	97%
10/20	8	292	97%	2	262	99%
10/21	19	293	94%	5	262	98%
10/24	15	293	95%	6	262	98%
10/25	11	293	96%	14	262	95%
10/26	14	293	95%	9	262	97%
10/27	16	293	95%	9	262	97%
10/28	15	293	95%	11	262	96%
10/31	39	293	87%	30	262	89%
Average	17	292	94%	10	263	96%

HCZ Promise Academy II

October 2016 Attendance Report

		HCZ PAII Middle School			HCZ PAII High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
10/3	20	240	92%	21	203	90%	
10/4	9	240	96%	23	203	89%	
10/5	6	240	98%	8	203	96%	
10/6	4	240	98%	8	203	96%	
10/7	12	240	95%	14	203	93%	
10/11	16	240	93%	20	203	90%	
10/13	5	241	98%	8	202	96%	
10/14	8	241	97%	8	202	96%	
10/17	11	241	95%	14	202	93%	
10/18	6	241	98%	9	202	96%	
10/19	3	241	99%	13	202	94%	
10/20	6	240	98%	10	202	95%	
10/21	6	240	98%	11	202	95%	
10/24	14	240	94%	15	202	93%	
10/25	3	240	99%	6	202	97%	
10/26	6	240	98%	5	202	98%	
10/27	9	240	96%	9	202	96%	
10/28	13	240	95%	8	202	96%	
10/31	18	240	93%	22	202	89%	
Average	9	240	96%	12	202	94%	

Promise Academy II
FY 2017 October YTD Budget vs. Actual
 \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	978	995	17	978
Grades	K - 12	K - 12		K - 12
DOE and other gov't funding	\$ 5.5	\$ 5.4	\$ (0.1)	\$ 16.5
Expenses:				
Salaries	3.6	3.6	-	11.7
Benefits	1.2	1.0	0.2	3.6
OTPS	1.0	1.0	-	3.0
Total Expenses	5.8	5.6	0.2	18.3
HCZ Contribution	\$ 0.3	\$ 0.2	\$ 0.1	\$ 1.8
per student (whole \$)	\$ 307	\$ 201	\$ 106	\$ 1,840

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2017 activity.