



Promise Academy II Charter School

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**Harlem Children's
ZONE**

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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, May 17th, 2017

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy II Updates
 - i. Lower Elementary School (*Sheryl Ragland*)
 - ii. Upper Elementary School (*Shondell James*)
 - iii. Middle School (*Judy Palacios*)
 - iv. High School (*Katherine Hurtado*)
- IV. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Wednesday, April 19, 2017

245 West 129th Street

Attendees: Geoffrey Canada, Kenneth Langone, Anne Williams-Isom, Fatime Cadoo, Aisha Tomlinson, Stan Druckenmiller, Willie Mae Lewis, Zahida Aminy, Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Annice Fisher, Tiffany Fountain, Michelle Germaine, Debbie Gonzalez, Kashif Hameed, Katherine Hurtado, Jim Hutter, Katrina James, Betina Jean-Louis, Marilyn Joseph, Jazmine Lewis, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, KiKi Walton, Bessie Wilkerson and Tonya White.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7 a.m. and a motion was called to approve the meeting minutes from March 22, 2017. The motion was unanimously approved.

Superintendent's Updates (Achil Petit)

Anne Williams-Isom reminded everyone that HCZ's Annual Friend of the Children Awards dinner will be held the evening of April 20. Nancy Roob and the Edna McConnell Clark Foundation will be honored.

Dr. Achil Petit reported that enrollment is at 1,113 for Promise Academy I and at 974 for Promise Academy II.

Dr. Petit thanked senior managers for their support during the ELA State exams. Senior Managers volunteered as test monitors for the three days of testing. Dr. Petit also reported that preparation for the math State exams continues. Math exams are held May 2 through May 4.

HCZ Promise Academy II Lower Elementary School (Sheryl Ragland)

The lower elementary school's attendance was at 95% for March. The school will continue efforts to increase attendance.

The principal thanked the Director of Information Systems Ari Browne for connecting the lower elementary with ArtsPower, a national touring theatre. The troupe visited the school and put on two performances and students were able to ask the actors questions at the end of the performance.

The school continues to celebrate Earth Day with students completing different projects and helping out with recycling.

The school held a parent/teacher conference with a successful turnout. School leaders are working with the parents to strategize ways to help struggling students.

Students have been doing lab reports with non-fiction writing to learn to write like scientists.

To transition pre-kindergarten students to kindergarten, school leaders have been working with the Executive Director of Early Childhood in preparation. PAII Lower Elementary will hold an open house for the families of new students. The school has also been working with Chef Andrew to help new students acclimate to a healthier eating regimen. The school will hold a brunch during the open house for new students and their parents where they will have the opportunity to sample healthy food. An approved uniform vendor will also be present so that new students can be sized for their school uniforms.

For second-grade students who are transitioning to upper elementary third-grade, principals and academic coaches are doing walkthroughs to assess whether students are meeting benchmarks. The school will give a mock exam to students to determine their levels.

HCZ Promise Academy II Upper Elementary School (Shondell James)

The upper elementary school's attendance was at 96% for March.

The ELA team is stepping up to support the math coaches, who are supporting teachers in the classroom for the next two weeks. Fourth-graders continue to focus on new growth and independence and fifth-grade students are learning how to evaluate sources and test credibility.

School leaders thanked senior managers for their support with monitoring ELA exams.

In conjunction with PAI upper elementary, school leaders took ELA staff to Carmine's Restaurant to thank them for all their hard work in preparing students for the ELA exams.

For the next two weeks, the school has an all hands on deck approach to support students who will take the math State exams in early May.

HCZ Promise Academy II Middle School (Judy Palacios)

The middle school's attendance was at 96% for March. There was a dip in attendance on March 15, due to inclement weather.

ELA State exams have concluded and principal thanked senior management for pushing into classrooms.

Middle school students are focusing on their Common Core passion units. Sixth-graders are being sorted into fictional houses from the Harry Potter series. Seventh-graders are learning about the hero's journey and eighth-graders are learning about social issues.

Math test preparation continues with small group instruction and staff supporting in classrooms.

Senior Security Advisor Mr. Simon Butt visited and spoke to seventh-grade students about his work at the United Nations.

Fifteen PAII middle school students from grades six through eight participated in the West Point Draft Day along with PAI middle school students. The ceremony included parents and West Point staff explained what their children would experience during their time at the school.

The principal thanked Dr. Petit for allowing the ELA staff to celebrate at Bowlmor Lanes for all of their hard work in preparing students for the State exams.

HCZ Promise Academy II High School (Katherine Hurtado)

The high school's attendance was at 95% for March.

The school held its parent/teacher conference with 116 parents attending.

The school went on a college tour with ninth-, tenth- and eleventh-graders. The trip resulted in students wanting to work harder and becoming more focused.

The school held a Spring Break Academy to give students who require additional academic help a chance to meet benchmarks.

The principal thanked the athletic department for helping the high school girls basketball team win a championship.

Board of Trustee Election (Anne Williams-Isom)

A motion was called to approve a resolution to elect Ellanor Brizendine to the Board of Trustees as an Advisory member. The board of trustees unanimously approved the resolution.

Financial Report (Jim Hutter)

The HCZ contribution through nine months of FY17 is \$200,000 unfavorable versus the budget. PAII's enrollment is at 974, which is 4 unfavorable. PAII is \$100,000 unfavorable with expenses.

Student Presentations (Judy Palacios/Kwame Owusu-Kesse)

Principal Judy Palacios introduced one of her middle school teachers, Davidson Joseph, who created an investment club for the middle school children. The club helps students to make a connection to math by applying it to real life scenarios. Children use a virtual simulation program to make mock investments in order to understand businesses and marketing trends. The middle school students reported on their mock investment companies and explained the process of investment banking.

HCZ COO Kwame Owusu-Kesse introduced the athletic coaches and some of the students who benefit from the athletics program.

Athletic director Chiené Joy Jones and coaches Derek Bell, Tianna Rosa, Lawrence Tolbert and Tiffany Harper talked about their team highlights, which included the Promise middle school boys basketball team winning championships in the public school basketball league this year and the Promise middle school girls winning the public school and charter school leagues.

Students in the athletics program also introduced themselves and their team positions. Geoffrey Canada reported to the board that students have shown up every morning at 6 a.m. for practice, do well in school and exhibit exemplary behavior. All the seniors in the group have received college acceptance letters.

HCZ Promise Academy II

April 2017 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
4/3	11	286	96%	17	257	93%	
4/4	20	286	93%	8	257	97%	
4/5	16	286	94%	10	257	96%	
4/6	13	286	95%	10	257	96%	
4/7	24	286	92%	13	257	95%	
4/17	70	286	76%	61	257	76%	
4/18	29	286	90%	29	257	89%	
4/19	10	286	97%	13	257	95%	
4/20	9	286	97%	6	257	98%	
4/21	15	286	95%	10	257	96%	
4/24	14	286	95%	5	257	98%	
4/25	11	286	96%	9	257	96%	
4/26	7	286	98%	11	257	96%	
4/27	12	286	96%	13	257	95%	
4/28	17	286	94%	11	257	96%	
Average	19	286	94%	15	257	94%	

HCZ Promise Academy II

April 2017 Attendance Report

		HCZ PAII Middle School			HCZ PAII High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
4/3	10	235	96%	13	196	93%	
4/4	14	235	94%	17	195	91%	
4/5	11	235	95%	15	195	92%	
4/6	6	235	97%	14	195	93%	
4/7	20	235	91%	12	195	94%	
4/17	37	235	84%	39	195	80%	
4/18	15	235	94%	20	195	90%	
4/19	5	235	98%	10	195	95%	
4/20	7	235	97%	18	195	91%	
4/21	8	235	97%	22	195	89%	
4/24	9	235	96%	14	195	93%	
4/25	11	235	95%	13	195	93%	
4/26	7	235	97%	7	195	96%	
4/27	7	235	97%	9	195	95%	
4/28	4	235	98%	10	195	95%	
Average	11	235	95%	16	195	92%	

Promise Academy II
FY 2017 April YTD Budget vs. Actual
 \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	978	973	(5)	978
Grades	K - 12	K - 12		K - 12
DOE and other gov't funding	\$ 13.8	\$ 13.7	\$ (0.1)	\$ 16.5
Expenses:				
Salaries	9.4	9.4	-	11.7
Benefits	3.1	3.1	-	3.6
OTPS	2.5	2.6	(0.1)	3.0
Total Expenses	15.0	15.1	(0.1)	18.3
HCZ Contribution	\$ 1.2	\$ 1.4	\$ (0.2)	\$ 1.8
per student (whole \$)	\$ 1,227	\$ 1,439	\$ (212)	\$ 1,840

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2017 activity.