



Promise Academy II Charter School

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**Harlem Children's
ZONE**

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Achil Petit
Superintendent

Sheryl Ragland
Principal
Lower Elementary School
2005 Madison Avenue
New York, NY 10035
Tel 646.556.6285

Shondell James
Principal
Upper Elementary School
2005 Madison Avenue
New York, NY 10035
Tel 646.556.6285

Principal
Middle School
35 East 125th Street
New York, NY 10035
Tel 646.437.1481

Asif Padela
Principal
High School
35 East 125th Street
New York, NY 10035
Tel 646.437.1484

AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, May 18th, 2016

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy II Updates
 - i. Lower Elementary School (*Sheryl Ragland*)
 - ii. Upper Elementary School (*Shondell James*)
 - iii. Middle School (*Judy Palacios*)
 - iv. High School (*Asif Padela*)
- IV. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, April 19th, 2016

245 West 129th Street

Attendees: Geoffrey Canada, Kenneth Langone, Anne Williams-Isom, Parris Brown, Stan Druckenmiller, Willie Mae Lewis, Aisha Tomlinson, Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Tiffany Fountain, Marlene Fox, Michelle Germaine, Debbie Gonzalez, Jim Hutter, Shondell James, Raychael Jensen, Betina Jean-Louis, Jawana Johnson, Marilyn Joseph, Debbie Kim, Jazmine Lewis, Justin Maker, Mindy Miller, Latasha Morgan, Steve Nisbett, Kwame Owusu-Kesse, Asif Padela, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, KiKi Walton, and Tonya White.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 am and a motion was called to approve the meeting minutes from March 23, 2016. The motion was unanimously approved.

Superintendent's Updates (Achil Petit)

Anne Williams-Isom reported that First Lady Michelle Obama will be visiting the Harlem Armory on Tuesday, April 26 for a College Signing Day event. The event will be hosted by both Harlem Children's Zone (HCZ) and MTV, and more than 3,000 high-school students from across New York City will be attending. Of those students, 500 will be from HCZ.

Dr. Petit reported that enrollment for PAI is at 1,097, seven less than what was budgeted for. For PAII, enrollment is at 875, eight more than what was budgeted for.

State testing time is now completed. Dr. Petit thanked Dr. Betina Jean-Louis for bringing together some senior staff, who came to different testing sites to observe the test-taking process.

Health Center Update (Lauren Scopaz)

The Institute for Family of Health, Promise Academy's new medical provider, received approval on April 18th to open the medical center at 35 East 125th Street. The center will open sometime in May.

Construction began on the health center at 245 West 129th Street earlier this month, which should be completed by early September 2016. We hope that approval from the Department of Health will occur sometime in the fall of 2016.

HCZ Promise Academy II Lower Elementary School PAIILE (Sheryl Ragland)

Attendance for the month of March was at 93%. The school will be continuing efforts to ensure that students are coming in everyday on time.

While the older students have been taking the State tests, lower elementary students have been going on trips in order to maintain a quiet environment for test takers.

The school held a math morning parent workshop, where parents learned math games to teach their children at home.

The school's Father's Fellowship gathered in March, where dads had a discussion about fatherhood and played a video on the subject.

The school worked with k-level students on units of studies and how to become avid readers. They also learned persuasive writing. First and second-graders are working in non-fiction book clubs.

The school has interviewed some strong student/teacher candidates from their partnerships with Pace University and Monroe College. Some of the candidates have also interviewed with Promise Academy I Lower Elementary.

HCZ Promise Academy II Upper Elementary School PAIUE (Shondell James)

For the month of March, attendance was at 95%. Staff continues to meet with the parents to increase attendance.

The school completed its State testing. Students and teachers were motivated and parents were involved, coming in the morning to help with breakfast and helping the kids to stay calm.

For math instruction, the school's third-graders are studying displaying data, fourth-graders are looking at the differences between decimals and fractions and fifth-graders are problem-solving with a pointed claim.

In ELA, third-graders are in book clubs, fourth-graders are writing poetry and fifth-graders are reading and writing fantasy. Fourth-graders are also preparing for the science lab test in May and the written science test in June.

The school's partnership with Northside Center for Childhood Development has been helpful as they prepared students, who scored low last year, for this year's test. The school held several pep rallies to inspire positivity and well-being as children prepared for taking the exams.

HCZ Promise Academy II Middle School PAIIMS (Judy Palacios)

Attendance for the month of March was at 96%. The school continues to reach out to families to reinforce the importance of good attendance.

The middle school held parent/teacher conference night this month, where teachers met with parents to inform them of how to help students at home.

The school awarded high performing students on the principal's list with a luncheon and a trip to the movie theatre to see "Race," a story about the African American Olympian, Jesse Owens, who was one of the most successful track and field athletes in American history.

To give sixth-graders a break from intense preparation for the State exams, the school held its Fun Friday event with activities such as a scavenger hunt and double-dutch jump rope contests.

The CEO visited to support the kids and engage with them in some of the fun activities. The school was also supported by other staff members from both Promise Academy I and II schools.

HCZ Promise Academy II High School PAIHS (Asif Padela)

Attendance was at 95% for the month of March. The school continues outreaching to parents to ensure that no barriers prevent students from coming to school every day on time.

Freshman and sophomores went on college trips to Rutgers, Princeton, Yale and Queens College to become familiar with those higher education schools.

In collaboration with Promise Academy I, high school students went on a 3-day overnight retreat in Virginia, where they bonded with other students.

Juniors have been receiving two hours of one-on-one SAT test preparation with Kaplan. The school is working with their sister school, Promise Academy I, to arrange having their SAT tests at one of the Promise locations. This will relieve the stress that comes with testing in an unfamiliar environment.

The high school has begun its Saturday and after school preparations for the Regents exams.

Parent/teacher conferences were held with 115 out of 130 parents showing up. The parents were fully engaged in the conference.

Financial Report (Jim Hutter)

Jim Hutter covered Promise Academy II's financial report through nine months. PAII is eight students above the budget from an enrollment standpoint. We are on target for revenue. Expenses are \$100,000 unfavorable versus the budget. The HCZ contribution is at \$1.4M, which is slightly unfavorable versus the budget.

Student Presentation (Sheryl Ragland/KiKi Walton)

Promise Academy I and II Lower Elementary students joined The Spence School students and educators to present their experiences working together. The Spence School is a K-12 private school for girls, offering a rigorous liberal arts study for diverse students. In this partnership, teachers from both Promise and Spence are working with several students from both schools in a co-created curriculum to teach girls coding.

HCZ Promise Academy II

April 2016 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
4/1	23	266	91%	9	237	96%	
4/4	15	266	94%	5	237	98%	
4/5	16	266	94%	0	237	100%	
4/6	14	267	95%	1	237	100%	
4/7	12	267	96%	1	237	100%	
4/8	20	267	93%	13	237	95%	
4/11	21	267	92%	9	237	96%	
4/12	18	266	93%	6	237	97%	
4/13	22	266	92%	4	237	98%	
4/14	10	266	96%	5	237	98%	
4/15	24	266	91%	7	237	97%	
4/18	17	266	94%	14	237	94%	
4/19	9	266	97%	11	237	95%	
4/20	8	266	97%	9	237	96%	
4/21	14	266	95%	20	237	92%	
4/22	30	266	89%	15	237	94%	
Average	17	266	94%	8	237	97%	

HCZ Promise Academy II April 2016 Attendance Report

HCZ PAII Middle School		HCZ PAII High School				
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
4/1	9	239	96%	5	133	96%
4/4	3	239	99%	4	133	97%
4/5	0	239	100%	5	133	96%
4/6	3	239	99%	12	133	91%
4/7	3	239	99%	11	133	92%
4/8	11	239	95%	3	133	98%
4/11	6	239	97%	3	133	98%
4/12	10	239	96%	7	133	95%
4/13	3	239	99%	2	133	98%
4/14	1	239	100%	9	133	93%
4/15	2	239	99%	5	133	96%
4/18	8	239	97%	2	133	98%
4/19	11	239	95%	3	133	98%
4/20	6	239	97%	6	133	95%
4/21	22	239	91%	7	133	95%
4/22	12	239	95%	9	133	93%
Average	7	239	97%	6	133	96%



Promise Academy II

FY 2016 April YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	867	874	7	867
Grades	K - 11	K - 11		K - 11
DOE and other gov't funding	\$ 12.0	\$ 12.0	\$ -	\$ 14.4
Expenses:				
Salaries	8.2	8.4	(0.2)	10.2
Benefits	2.5	2.6	(0.1)	3.1
OTPS	2.6	2.4	0.2	3.0
Total Expenses	13.3	13.4	(0.1)	16.3
HCZ Contribution	\$ 1.3	\$ 1.4	\$ (0.1)	\$ 1.9
per student (whole \$)	\$ 1,499	\$ 1,602	\$ (102)	\$ 2,191

DOE reimbursement up to 1040 students.

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2016 activity.