



Promise Academy II Charter School

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Harlem Children's
ZONE

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AGENDA

Promise Academy II Board of Trustees Meeting
Wednesday, March 23rd, 2016

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy II Updates
 - i. Lower Elementary School (*Sheryl Ragland*)
 - ii. Upper Elementary School (*Shondell James*)
 - iii. Middle School (*Judy Palacios*)
 - iv. High School (*Asif Padela*)
- IV. Financial Report (*Jim Hutter*)
- V. Student Presentation (*Joseph Cordero/Shondell James*)

The Harlem Children's Zone Promise Academy II Charter School

Board Meeting

Tuesday, January 12th, 2016

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz (via phone), Anne Williams-Isom, Parris Brown (via phone), Stan Druckenmiller, Arlene Gibson (via phone), Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (via phone), Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Tiffany Fountain, Michelle Germaine, Debbie Gonzalez, Kashif Hameed, Jim Hutter, Shondell James, Raychael Jensen, Betina Jean-Louis, Jawana Johnson, Marilyn Joseph, Debbie Kim, Jazmine Lewis, Marty Lipp, Mindy Miller, Latasha Morgan, Kwame Owusu-Kesse, Asif Padela, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Lauren Scopaz, Marquitta Speller, KiKi Walton, Tonya White, and Bessie Wilkerson.

Acceptance of Minutes (Geoffrey Canada)

The meeting minutes from December 16, 2015 were not voted on due to the lack of a full quorum.

Superintendent's Updates (Achil Petit)

Geoffrey Canada made an announcement that Sharleen Bernard has resigned as principal of the PAII Middle School. Judy Palacios, the assistant principal will function as the interim principal until a new person is hired. Palacios has been with the agency for six years, starting as an ELA teacher in the PAI High School. She was promoted to literary coach at the PAII Middle School in 2013, and then rose to assistant principal for the 2014-15 school year. Palacios completed her post-grad in English at St. John's University.

Anne Williams-Isom announced that Promise Academy is exploring a partnership with a non-profit called Classroom Inc. The company hosts a web-based game that strengthens literacy and fosters collaboration, social and decision-making skills. Teachers are able to view results immediately and guide students throughout the process. Senior leaders are currently examining the blended learning model to see if it would be a useful tool for Promise Academy students.

Superintendent Achil Petit reported that current enrollment was 1,117 for PAI (13 above what was budgeted) and 886 for PAII (19 above what was budgeted). Dr. Petit will continue to monitor the enrollment numbers as we progress through the school year.

Dr. Petit talked about the holiday celebrations that were held in schools right before the break. PAI Upper Elementary held an art showcase captured in a short video that was shown.

PAI and PAII testing grades are in preparation for the upcoming State test, which will occur in 11 weeks.

HCZ Promise Academy II Lower Elementary School PAIILE (Sheryl Ragland)

Attendance was at 94% for the month of December. The school is increasing efforts to improve attendance.

Students gave a concert in celebration of the holidays. The theme was “Around the World” and the students sang in nine different languages to honor a diverse array of cultures.

The school held two information workshops for parents of special education students.

Lower elementary scholars are excited about creating a new book club, in which they will explore character traits and strategize on how to incorporate them into their lives.

In December, there was a focus on identifying students who were not meeting their benchmark. Meetings with parents were held to discuss how to help the students reach their academic goals. The school sent home reports to inform parents of their child’s progress.

HCZ Promise Academy II Upper Elementary School PAIIE (Shondell James)

Attendance was at 95% for the month of December. The school continues efforts to improve attendance.

The school is engaged in test preparation, using data to target instruction. Math and ELA coaches are supporting teachers in improving their craft.

Third-graders are focused in math on area and rectangular regions, while fourth- and fifth-graders are continuing to study fractions using operations and problem solving.

For ELA, the school’s fifth-graders are learning how to develop arguments in research-based essays.

The school’s Science Technology Engineering Arts and Music (STEAM) program was created last year to use specific disciplines to further support ELA and math learning and to integrate all of the subject areas into a cohesive learning model. Currently, fourth-graders are creating flags of the American Revolution, while also creating musical arrangements of the song “We Shall Overcome” on an iPad in order to study the African-American Civil Rights Movement and to look at inventors and scientists that inspire hope.

One of the school’s educators, Tyler Sanders, has been accepted for a fellowship, where he will visit Senegal for field experience and bring back knowledge to inspire his students. Mr. Sanders was part of another project through the Grosvenor Teacher Fellows Program when he traveled to Antarctica in December 2014 and filmed penguins. He incorporated the trip and what he learned in his instruction to Promise students.

The girls track team competed in the Colgate Women’s Games at Pratt Institute. One of the school’s fourth-graders competed in the hurdles for the first time and currently ranks ninth out of 60. She is also number six in the overall high jump competition.

HCZ Promise Academy II Middle School PAIIMS (Judy Palacios)

Attendance was at 95% for the month of December. The school continues to work towards increasing attendance.

Students on the principal's list had the opportunity to go to Chelsea Piers, where they engaged in rock climbing, batting cages, basketball and dodgeball.

The school partners with Columbia University and a professor and some graduate students visited from the university to support seventh-graders in science. Recently, the students worked in their classroom in stations and observed molecules through 3-D glasses, as well as other experiments.

During the next 11 weeks, the school continues to partner with PAI, looking at data, driving instruction using small groups and additional support staff.

HCZ Promise Academy II High School PAIHS (Asif Padela)

Attendance was at 93% for the month of December. The school is working towards making sure students are consistently attending.

Juniors had a retreat at Pine Grove Ranch, where they engaged in team-building exercises.

Staff worked with students to help them create student profiles for high-quality colleges.

January Regents preparation continues, supported by the after-school program and Saturday school. Students have been given mock exams in order to identify areas where they need extra support. The school will be testing the entire tenth-grade cohort in Global History. The students completed the course a year early. The entire junior cohort will be sitting for the English Regents exam sixth months earlier than the usual testing time. A set of students will also be sitting for the Common Core Geometry exam.

Financial Report (Jim Hutter)

Jim Hutter covered Promise Academy II's financial report for the six months ended December 31, 2015. PAII is 19 students favorable from an enrollment standpoint. PAII's revenue in the aggregate is flat though six months but running slightly below as it relates to special education due to declassification of students with IEPs by the Committee for Special Education (CSE). Expenses are about \$100,000 over; however, in the aggregate, the vacancy rate is slightly less than 3%. The HCZ contribution through six months is about \$800,000.

The OMB audit, which is filed with the Office of Management and Government, had a finding related to controls over the reporting of meals served the National School Lunch and Breakfast Program.

The final draft of the Form 990 was reviewed with the Board. The final document will be filed with the Internal Revenue Service.

HCZ Promise Academy II

February 2016 Attendance Report

HCZ PAII Lower Elementary School		HCZ PAII Upper Elementary School				
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
2/1	27	271	90%	13	239	95%
2/2	18	270	93%	8	239	97%
2/3	25	270	91%	14	239	94%
2/4	22	270	92%	24	239	90%
2/5	43	269	84%	23	239	90%
2/8	51	269	81%	36	239	85%
2/9	16	269	94%	18	239	92%
2/10	21	269	92%	12	239	95%
2/11	23	269	91%	16	239	93%
2/12	37	269	86%	20	239	92%
2/22	22	269	92%	15	238	94%
2/23	23	269	91%	12	238	95%
2/24	14	269	95%	15	238	94%
2/25	18	269	93%	9	238	96%
2/26	18	268	93%	15	238	94%
2/29	10	268	96%	9	238	96%
Average	24	269	91%	16	239	93%

HCZ Promise Academy II

February 2016 Attendance Report

HCZ PAII Middle School				HCZ PAII High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
2/1	15	240	94%	9	134	93%
2/2	11	240	95%	0	134	100%
2/3	5	240	98%	2	134	99%
2/4	11	240	95%	2	134	99%
2/5	13	240	95%	8	134	94%
2/8	13	240	95%	9	134	93%
2/9	5	240	98%	11	134	92%
2/10	5	240	98%	3	134	98%
2/11	3	240	99%	18	134	87%
2/12	15	240	94%	Retreat / Team Building Day		
2/22	8	239	97%	5	134	96%
2/23	8	239	97%	7	134	95%
2/24	8	239	97%	9	134	93%
2/25	8	239	97%	9	134	93%
2/26	9	239	96%	9	134	93%
2/29	8	239	97%	14	134	90%
Average	9	240	96%	8	134	94%

HCZ Promise Academy II

January 2016 Attendance Report

HCZ PAII Lower Elementary School		HCZ PAII Upper Elementary School				
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
1/4	20	272	93%	25	241	90%
1/5	17	272	94%	13	241	95%
1/6	13	272	95%	11	241	95%
1/7	16	272	94%	16	240	93%
1/8	16	272	94%	18	240	93%
1/11	10	272	96%	15	240	94%
1/12	14	272	95%	18	240	93%
1/13	23	272	92%	14	239	94%
1/14	18	272	93%	15	239	94%
1/15	20	272	93%	8	239	97%
1/19	18	272	93%	10	239	96%
1/20	9	272	97%	9	239	96%
1/21	12	272	96%	13	239	95%
1/22	19	272	93%	15	239	94%
1/25	45	272	83%	30	239	87%
1/26	22	271	92%	23	239	90%
1/27	13	271	95%	14	239	94%
1/28	11	271	96%	17	239	93%
1/29	18	271	93%	14	239	94%
Average	18	272	94%	16	240	94%

HCZ Promise Academy II January 2016 Attendance Report

HCZ PAII Middle School							HCZ PAII High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present			
1/4	19	264	93%	16	134	88%			
1/5	15	264	94%	11	134	92%			
1/6	10	264	96%	6	134	96%			
1/7	11	264	96%	11	134	92%			
1/8	14	264	95%	5	134	96%			
1/11	20	264	92%	5	134	96%			
1/12	14	264	95%	5	134	96%			
1/13	12	263	95%	4	134	97%			
1/14	16	263	94%	3	134	98%			
1/15	13	263	95%	10	134	93%			
1/19	14	261	95%	6	134	96%			
1/20	17	261	93%	8	134	94%			
1/21	13	261	95%	6	134	96%			
1/22	12	260	95%	6	134	96%			
1/25	23	260	91%	18	134	87%			
1/26	13	260	95%						
1/27	16	260	94%						
1/28	12	260	95%						
1/29	11	260	96%						
Average	14	262	94%	8	134	94%			

Regents Exams

Promise Academy II

FY 2016 February YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	867	878	11	867
Grades	K - 11	K - 11		K - 11
DOE and other gov't funding	\$ 9.6	\$ 9.6	\$ -	\$ 14.4
Expenses:				
Salaries	6.6	6.8	(0.2)	10.2
Benefits	2.1	2.0	0.1	3.1
OTPS	2.1	1.9	0.2	2.8
Total Expenses	10.8	10.7	0.1	16.1
HCZ Contribution	\$ 1.2	\$ 1.1	\$ 0.1	\$ 1.7
per student (whole \$)	\$ 1,384	\$ 1,253	\$ 131	\$ 1,961

DOE reimbursement up to 1040 students.

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2016 activity.