



# Promise Academy II Charter School

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**Harlem Children's  
ZONE**

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**Lower Elementary School**  
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**Shondell James**  
**Principal**  
**Upper Elementary School**  
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**Judy Palacios**  
**Principal**  
**Middle School**  
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**Ashley Blount**  
**Principal**  
**High School**  
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## AGENDA

Promise Academy II Board of Trustees Meeting  
Wednesday, January 11<sup>th</sup>, 2017

at

The Harlem Children's Zone  
245 West 129<sup>th</sup> Street  
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy II Updates
  - i. Lower Elementary School (*Sheryl Ragland*)
  - ii. Upper Elementary School (*Shondell James*)
  - iii. Middle School (*Judy Palacios*)
  - iv. High School (*Ashley Blount*)
- IV. Financial Report (*Jim Hutter*)
- V. Health Center Tour (*Lauren Scopaz*)

## **The Harlem Children's Zone Promise Academy II Charter School**

### **Board Meeting**

**Wednesday, November 16<sup>th</sup>, 2016**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz, Kenneth Langone, Anne Williams-Isom, Fatime Cadoo, Aisha Tomlinson, Alfonso Wyatt (via phone), Zahida Aminy, Candice Ashby, Leslie-Bernard Joseph, Ashley Blount, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Annice Fisher, Tiffany Fountain, Debbie Gonzalez, Kashif Hameed, Jim Hutter (via phone), Shondell James, Raychael Jensen, Betina Jean-Louis, Marilyn Joseph, Jazmine Lewis, Marty Lipp, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, KiKi Walton, Tonya White and Bessie Wilkerson.*

#### **Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 am and a motion was called to approve the meeting minutes from October 19, 2016. The motion was unanimously approved.

#### **Superintendent's Updates (Achil Petit)**

Anne Williams-Isom informed the board that she spoke to staff members about the election results and how to address concerns of students and families.

Early this week, staff members attended the induction of trustees Geoffrey Canada and Kenneth Langone into Crain's Hall of Fame, which honors leaders who have transformed the city in their professional work and in their civic and philanthropic activities.

Dr. Achil Petit reported that enrollment is at 1,140 for Promise Academy I and at 995 for Promise Academy II.

#### **Quality Snapshots Report (Bessie Wilkerson)**

Dr. Bessie Wilkerson reported on the Quality Snapshots produced by the NYC Department of Education as a way of comparing schools.

Promise I and II both did well on the academic sections for the K-8 schools. Promise Academy II High School did not have a full set of scores because they haven't had a graduating class yet.

#### **HCZ Promise Academy II Lower Elementary School (Sheryl Ragland)**

The lower elementary school's attendance was at 94% for the month of October due to children having colds and flu, especially among kindergarten students.

Dr. Petit and Ms. Williams-Isom performed walk-throughs and provided feedback to teachers and school leaders in lower elementary.

Columbia University, through Teachers College, held their yearly coaching institute at the lower elementary school this year. Thirty coaches from all over the world attended the event and for three days observed and gave teachers support and feedback. The Promise recruiting manager has connected with a visiting teacher, who is interested in a career at Promise Academy.

On Election Day, the school held professional development training. The teaching fellows, interns and teacher assistants all received Reading Rescue training in one of the sessions. In the school's Reading Recovery program, coaches observe one-to-one sessions between a teacher and student, and give feedback to the teacher on how to increase his/her skills. Since last year, the lower elementary school has been inviting parents to be a part of the observation to better show them how they can help their children at home.

The school held two parent workshops hosted by the parent coordinator and the technology teacher.

The lower elementary held a uniform challenge, providing a reward for the classroom and their teacher who meet the requirements for full uniform dress. To aid students in reaching this goal, neck ties and other parts of their uniforms are available at the school store.

Through a partnership with Monroe College, the lower elementary school has been provided with new student teachers this school year.

### **HCZ Promise Academy II Upper Elementary School (Shondell James)**

The upper elementary school's attendance was at 96% for the month of October. The school continues to create an environment where children are eager to attend school.

This month, the school has been focusing on the concept of productive struggle. Both math and ELA coaches have done some professional development with teachers focused on helping children become more independent. Ms. James gave a presentation to the Board, giving examples of the ways in which scaffolding has been taking place with student independence and improvement in mind. This included team-building activities and ended in a staff dinner. About 20 upper elementary scholars who showed evidence of being the hardest-working students were rewarded with a trip to Disney on Ice.

One of the school's teachers took the children on a field trip to Brooklyn Super Hero Supply Store, where children were able to read an original story together and create a new ending. The organization provided the children with a book featuring the new story that the students created as a team.

### **HCZ Promise Academy II Middle School (Judy Palacios)**

The middle school's attendance was at 96% for the month of October.

The school held parent/teacher conferences and 150 families attended.

A Police Department community affairs officer presented to the sixth-grade on bullying including social media usage. Students were engaged and asked many questions.

The school held its first lacrosse trip of the school year, with 24 student athletes visiting Andover. The children had an opportunity to participate in clinics with other students from schools in Massachusetts, as well as other team building activities.

Seventh-graders attended a yearly overnight trip to Sharpe Reservation, a Fresh Air Fund camp in Fishkill, NY, where community school groups learn about the environment. The students engaged in many team-building exercises and hands-on learning experiences outdoors.

### **HCZ Promise Academy II High School (Ashley Blount)**

The high school's attendance was at 94% for the month of October. The school's goal is to continue to work with parents to improve attendance across the board.

The school held its first parent/teacher conference with over 100 parents attending. Teachers collaborated with parents and discussed how to improve student learning. Parents were invited to the parent Thanksgiving dinner, which is scheduled for November 17th.

The school held a summer enrichment symposium, which was hosted by PAI High School. Many PAII High School seniors attended and discussed their summer programs, which included Baruch Leadership Academy, Cornell Summer College Program and Syracuse University Summer College Program.

Ms. Blount joined six PAI and PAII High School students to the West Point Leadership Ethics Endeavor City Workshop, which was held at the Museum of Natural History. The group worked with high-school students from across New York City. A full day was spent on character development and leadership activities. In the end, they worked with students from many different high schools on a presentation focusing on ethics, morals and decision-making in today's society.

This month, the school took the upper classmen to a number of college fairs and exposures, including the Big Apple College Fair, NY STEM College Fair and HBCU College Fair. The school has also been in contact with admissions counselors from several universities, who have come to the high school to do on-site interviews. Over the next month, the school will check in with the parents of seniors to continue working on scholarships and college acceptances.

### **Financial Report (Alpha Conteh)**

Alpha Conteh covered Promise Academy II's financial report through four months of FY17. The HCZ contribution is \$100,000 favorable. PAII's enrollment is at 978, which is 17 favorable. PAII is under budget with expenses by \$200,000.

The audited financial statements were filed on time by the November 1st deadline.

### **Teacher Presentation (Achil Petit)**

A video was shown of teachers answering the question, "What was your most rewarding teaching experience?" Additionally five Promise teachers were invited to the board meeting to share an experience that inspired them. The teachers shared some defining moments and gave warm and motivating accounts of their work with Promise students.

# HCZ Promise Academy II December 2016 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
12/1	14	289	95%	6	261	98%	
12/2	11	289	96%	13	261	95%	
12/5	11	289	96%	11	261	96%	
12/6	12	289	96%	7	261	97%	
12/7	12	288	96%	3	260	99%	
12/8	17	288	94%	12	260	95%	
12/9	19	288	93%	8	260	97%	
12/12	27	288	91%	7	259	97%	
12/13	15	288	95%	8	259	97%	
12/14	16	288	94%	4	259	98%	
12/15	30	288	90%	13	259	95%	
12/16	38	288	87%	18	259	93%	
12/19	21	288	93%	21	259	92%	
12/20	26	288	91%	21	259	92%	
12/21	11	288	96%	21	259	92%	
12/22	20	288	93%	22	259	92%	
12/23	48	288	83%	35	259	86%	
<b>Average</b>	<b>20</b>	<b>288</b>	<b>93%</b>	<b>14</b>	<b>260</b>	<b>95%</b>	

# HCZ Promise Academy II

## December 2016 Attendance Report

HCZ PAII Middle School		HCZ PAII High School				
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
12/1	6	239	97%	10	200	95%
12/2	12	239	95%	13	200	94%
12/5	11	239	95%	10	200	95%
12/6	12	239	95%	12	200	94%
12/7	9	239	96%	11	200	95%
12/8	8	239	97%	11	200	95%
12/9	10	239	96%	15	200	93%
12/12	11	239	95%	17	200	92%
12/13	11	239	95%	11	200	95%
12/14	10	239	96%	11	200	95%
12/15	18	239	92%	11	200	95%
12/16	18	239	92%	16	200	92%
12/19	11	237	95%	11	200	95%
12/20	9	237	96%	8	200	96%
12/21	4	237	98%	16	200	92%
12/22	7	237	97%	14	200	93%
12/23	21	237	91%	44	200	78%
<b>Average</b>	<b>11</b>	<b>238</b>	<b>95%</b>	<b>14</b>	<b>200</b>	<b>93%</b>

# HCZ Promise Academy II

## November 2016 Attendance Report

HCZ PAII Lower Elementary School				HCZ PAII Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
11/1	12	292	96%	12	261	95%	
11/2	11	292	96%	6	261	98%	
11/3	9	292	97%	9	261	97%	
11/4	10	292	97%	12	261	95%	
11/7	12	292	96%	8	261	97%	
11/9	10	291	97%	8	261	97%	
11/10	11	291	96%	9	261	97%	
11/14	14	291	95%	9	261	97%	
11/15	13	290	96%	10	261	96%	
11/16	14	290	95%	6	261	98%	
11/17	9	290	97%	6	261	98%	
11/18	9	290	97%	7	261	97%	
11/21	17	290	94%	18	261	93%	
11/22	21	290	93%	13	261	95%	
11/23	24	290	92%	25	261	90%	
11/28	18	290	94%	17	261	93%	
11/29	12	289	96%	9	261	97%	
11/30	9	289	97%	5	261	98%	
<b>Average</b>	<b>13</b>	<b>291</b>	<b>96%</b>	<b>11</b>	<b>261</b>	<b>96%</b>	

# HCZ Promise Academy II

## November 2016 Attendance Report

HCZ PAII Middle School		HCZ PAII High School				
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
11/1	6	240	98%	7	202	97%
11/2	5	240	98%	9	202	96%
11/3	5	240	98%	5	202	98%
11/4	13	240	95%	8	202	96%
11/7	6	240	98%	7	202	97%
11/9	6	240	98%	7	202	97%
11/10	9	240	96%	10	202	95%
11/14	8	240	97%	16	202	92%
11/15	11	239	95%	15	200	93%
11/16	8	239	97%	12	200	94%
11/17	2	239	99%	7	200	97%
11/18	3	239	99%	15	200	93%
11/21	9	239	96%	11	200	95%
11/22	10	239	96%	11	200	95%
11/23	31	239	87%	36	200	82%
11/28	13	239	95%	10	200	95%
11/29	11	239	95%	11	200	95%
11/30	9	239	96%	11	200	95%
<b>Average</b>	<b>9</b>	<b>239</b>	<b>96%</b>	<b>12</b>	<b>201</b>	<b>94%</b>



## Promise Academy II

### FY 2017 December YTD Budget vs. Actual

\$ millions

	Budget	Actual <sup>(1)</sup>	Fav/(Unfav)	Full Year Budget
Enrollment	978	984	6	978
Grades	K - 12	K - 12		K - 12
DOE and other gov't funding	\$ 8.3	\$ 8.3	\$ -	\$ 16.5
Expenses:				
Salaries	5.8	5.8	-	11.7
Benefits	1.9	1.8	0.1	3.6
OTPS	1.5	1.6	(0.1)	3.0
<b>Total Expenses</b>	<b>9.2</b>	<b>9.2</b>	<b>-</b>	<b>18.3</b>
HCZ Contribution	\$ 0.9	\$ 0.9	\$ -	\$ 1.8
per student (whole \$)	\$ 920	\$ 915	\$ 6	\$ 1,840

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2017 activity.