



Promise Academy II Charter School

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ZONE**

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Superintendent**

**Shondell James
Principal
Elementary School
2005 Madison Avenue
New York, NY 10035
Tel 212.360.3236**

**Amy Deal
Principal
Middle School
35 East 125th Street
New York, NY 10035
Tel 212.360.3237**

**Katherine Hurtado
Principal
High School
35 East 125th Street
New York, NY 10035
Tel 212.360.3238**

AGENDA

**Promise Academy II Board of Trustees Meeting
Tuesday, December 18th, 2018**

at

**The Harlem Children's Zone
245 West 129th Street
New York, NY 10027**

- I. Acceptance of the Minutes
- II. CEO Report
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy II Updates
 - i. Elementary School (*Shondell James*)
 - ii. Middle School (*Amy Deal*)
 - iii. High School (*Katherine Hurtado*)
- V. Financial Report (*Jim Hutter*)
- VI. Student Presentation (*Shondell James*)

The Harlem Children's Zone Promise Academy II Charter School
Board Meeting
Tuesday, November 18, 2018
245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Alfonso Wyatt, Zahida Aminy, Esther Addo, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Betina Jean-Louis, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Achil Petit, Susan Rydz, Troy Smith, and Toya Stille

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from October 18, 2018. The motion was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,139 for Promise Academy I and at 1,030 for Promise Academy II.

HCZ Promise Academy II Elementary School (Dr. Shondell James)

The lower elementary school's attendance was at 95% for October. The school administration team will continue to work diligently with families to ensure that the percentage increases.

Kindergarten students went on a trip to Green Meadows Farms, and first- and second-graders went to Glenwood Farms. Students played with animals and took nature walks.

The elementary collaborated with the after-school program by holding a pumpkin-painting event with students and their parents.

The school held a "Math Night" for fifth-graders and their families. There will be more initiatives to boost math comprehension during the school year.

The principal and the ELA coach attended a workshop on "visible learning." The concept focuses on teachers' self-evaluation and understanding students' experiences to motivate self-sufficiency.

The character trait scholars focused on for the month was "creativity," with an emphasis on problem solving.

The quote of the week was, "You always pass failure on the way to success."

HCZ Promise Academy II Middle School (Amy Deal)

The middle school's attendance was at 97% for October.

The middle school held a “Kindness Campaign” as an initiative to promote respect and encouragement. Students wrote thank-you notes to safety, kitchen and maintenance staff. The students also shared encouraging notes to each other and attended an anti-bullying assembly hosted by the NYPD School Safety Division.

Students entered the HCZ “Heads UP PSA” contest, promoted by the wellness and emotional health program. The contest was created to increase students’ engagement with emotional wellness.

Eighth-graders finished reading “The Hate You Give” by Angie Thomas, and also watched the film.

The school is using Google Classroom as an initiative to facilitate paperless communication between teachers and students.

HCZ Promise Academy II High School (Katherine Hurtado)

The high school’s attendance was at 95% for October. School leaders are employing incentives to improve attendance.

The high school AP US History class wrote about a historical person, document or event to submit to The Hamilton Education Project organized by the Gilder-Lehrman Institute of American History. The scholars also watched the musical “Hamilton” at the Richard Rodgers Theatre.

School leaders are participating in more classroom observations, to help teachers to identify gaps in academics more efficiently. Education directors have been meeting with teachers who need more support.

Students performed community service, including students who volunteered for Meals on Wheels, a program dedicated to delivering senior citizens meals at home.

Financial Report (Jim Hutter)

PAII’s enrollment is at 1,030, which is two students above budget. PAII revenue is on budget. PAII is \$200,000 favorable with expenses at \$6.2M. There is no HCZ contribution through four months of FY19.

The PAII financial statements were filed with the New York State Education Department for the November 1st deadline. Grant Thornton is currently in the process of doing the OMB audit on federal grants.

Student Presentation

A video of ten Promise Academy high school scholars meeting former First Lady Michelle Obama and Oprah Winfrey was shown. The meeting and discussion with Obama and Winfrey was organized by O, the Oprah Magazine at Hearst Magazines. Four of these students spoke about the experience and how it inspired them.

HCZ Promise Academy II

November 2018 Attendance Report

HCZ PAII Elementary School				HCZ PAII Middle School				HCZ PAII High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present		
11/1	43	564	92%	11	234	95%	12	236	95%		
11/2	47	564	92%	13	234	94%	13	236	94%		
11/5	34	564	94%	7	234	97%	9	236	96%		
11/7	16	563	97%	6	233	97%	5	236	98%		
11/8	23	563	96%	2	233	99%	12	236	95%		
11/9	35	563	94%	5	233	98%	18	236	92%		
11/13	16	562	97%	5	233	98%	10	236	96%		
11/14	21	561	96%	8	233	97%	6	236	97%		
11/15	34	560	94%	6	233	97%	13	236	94%		
11/16	230	560	59%	42	233	82%	46	236	81%		
11/19	27	560	95%	2	233	99%	6	236	97%		
11/20	19	559	97%	6	233	97%	8	236	97%		
11/21	76	559	86%	19	233	92%	39	236	83%		
11/26	29	559	95%	8	233	97%	12	236	95%		
11/27	28	559	95%	5	233	98%	7	236	97%		
11/28	34	559	94%	7	233	97%	18	236	92%		
11/29	23	559	96%	7	233	97%	12	236	95%		
11/30	30	559	95%	7	233	97%	13	236	94%		
Average	43	561	92%	9	233	96%	14	236	94%		

Promise Academy II

FY 2019 Nov YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
	1,028	1,024	(4)	1,028
Enrollment				
DOE and other gov't funding	\$ 8.0	\$ 8.1	\$ 0.1	\$ 19.3
Expenses:				
Salaries	5.5	5.1	0.4	13.1
Benefits	1.5	1.4	0.1	3.5
OTPS	1.5	1.7	(0.2)	3.5
Total Expenses	8.5	8.2	0.3	20.1
Expenses in excess of public funding	0.5	0.1	0.4	0.8
Contribution Components:				
Private Funding	0.5	0.5	-	1.2
HCZ Contribution	-	-	-	-
per student (whole \$)	\$ -	\$ -	\$ -	\$ -

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.