



Promise Academy I Charter School

A partner of



**Harlem Children's
ZONE**

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Achil Petit
Superintendent

Joseph Cordero
Principal
Elementary School
245 West 129th Street
New York, NY 10027
Tel 212.360.3232

Kashif Hameed
Principal
Middle School
245 West 129th Street
New York, NY 10027
Tel 212.360.3233

Zahida Aminy
Principal
High School
245 West 129th Street
New York, NY 10027
Tel 212.360.3234

AGENDA

Promise Academy I Board of Trustees Meeting
Tuesday, September 18th, 2018

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Kashif Hameed*)
 - iii. High School (*Zahida Aminy*)
- IV. Financial Report (*Jim Hutter*)
- V. Video Presentation (*Anne Williams-Isom*)

The Harlem Children's Zone Promise Academy I Charter School

Annual Board Meeting

Tuesday, June 12, 2018

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Anne Williams-Isom, Ken Langone, Fatime Cadoo, Stan Druckenmiller, Denise Fuller, Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (via phone), Zahida Aminy, Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tiffany Fountain, Michelle Germaine, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Betina Jean-Louis, Tracey Jenkins, Leslie-Bernard Joseph, Jessica Lake, Jazmine Lewis, Justin Maker, Mindy Miller, Rebecca Navarro, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Sheryl Ragland, Jessica Rawlins, Susan Rydz, Lauren Scopaz, Marquitta Speller, Toya Stilley, and KiKi Walton.

Acceptance of Minutes (Stan Druckenmiller)

The meeting was called to order at 7 a.m. and a motion was called to approve the meeting minutes from May 16, 2018. The motion was unanimously approved.

Superintendent's Update (Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,135 for Promise Academy I and at 986 for Promise Academy II.

Dr. Petit also reported on the enrollment efforts for the upcoming school year - which included a strategy to ensure that families selected in the 2016 lottery were reached out to earlier and given an opportunity to forge a relationship with staff members before their scholars began kindergarten in September. To further this effort, a meet and greet gathering was held in January along with orientations to transition new parents and students to the culture of Promise Academy.

The annual Parent Appreciation Banquet was held on May 31, 2018. Ms. Anne Williams-Isom was the guest speaker and parents enjoyed prizes such as movie tickets and gift cards and were also given custom made T-shirts.

Dr. Petit reported that at the end of the board meeting, there will be two student presentations. The first is a presentation from PAII upper elementary scholars, who recently had an art exhibition. The second will be a quintet of scholars that won first prize in a music competition this spring at Music in the Parks at Six Flags, Great Adventure. The quintet performed "Air and Alleluia" by Mozart.

Sheryl Ragland, the principal of PAII lower elementary, is retiring after 25 years of service. The board thanked Ms. Ragland for her commitment and dedication and what it meant to the community. Dr. Petit said that he appreciated working with Ms. Ragland. Geoffrey Canada also added that Ms. Ragland has had an incredible career, beginning as a family worker and working

her way up to principal. Mr. Canada thanked Ms. Ragland for helping to build up the school to what it is today, and Ms. Ragland thanked the board and staff for their support.

College Readiness Updates (Marquitta Speller)

Dr. Marquitta Speller reported that the upcoming One Promise High School Graduation ceremony is scheduled for June 22, 2018.

Dr. Speller thanked Mr. Canada, Ms. Williams-Isom and Mr. Stanley Druckenmiller for speaking with Promise high school students who are set to attend elite institutions in the fall including Villanova University, Cornell University, University of Pennsylvania, Georgetown University, Emerson College and Northeastern University. To date, Promise Academy students have earned close to \$400,000 in scholarships.

HCZ Promise Academy I Lower Elementary School (KiKi Walton)

The lower elementary school's attendance was at 96% for May. The school's lowest day was the day after Memorial Day.

In May, the school held a staff appreciation event with raffles and prizes, and acknowledged teachers over the PA system. Also, staff enjoyed a trip to Bowlmor Lanes, which the principal thanked Dr. Petit and the Central Office for arranging.

The school celebrated moms by collaborating with the after-school program and the Parent As Partners Association (PAPA) board. Parents were able to have dinner and engage in various activities with the scholars. The Promise Academy Steppers also performed for the parents.

Lower elementary held an orientation for incoming kindergarten scholars. More than 60 parents attended. Parents spoke to teachers, toured the classrooms where their scholars will be learning, and had discussions around expectations for the new school year.

The school collaborated with Harlem Gems, and first-grade students visited the preschoolers to read to them.

Character education assembly was held in June, where scholars performed skits and recited poems about confidence, hard work and dedication.

First-grade scholars went on a trip to the Bronx Zoo. Second-graders visited the Prospect Park Zoo and scholars were able to also visit The Children's Museum of Manhattan. One class visited the Museum of Modern Art, where they colored and drew their own versions of famous paintings.

HCZ Promise Academy I Upper Elementary School (Joseph Cordero)

The upper elementary school's attendance was at 97% for May.

Fourth-grade scholars took a trip to the New York Transit Museum, where they had the opportunity to apply their studies in science by learning about circuits and the electricity delivery system that powers New York City trains.

A science exhibit was held where scientists visited the school to talk to scholars about the relationship between fire and ice.

The school's top performers were awarded a trip to the Children's Museum of Art to focus on perspective in art.

The school held its career fair, where 30 professionals visited and talked to scholars including a surgeon, IT professionals, a veterinarian and a representative of the United Nations.

Upper elementary held a spring showcase with song and dance, including students performing ballet and tap. There was also an art show.

The upper elementary student government created a photo gallery of scholars and teachers, which were hung along the corridor.

Forty students were chosen for a trip to Google to continue their studies on coding.

Staff members were taken on an escape the room excursion for staff appreciation.

The school began using Accelerated Reader in February to track how much scholars are reading. Since February, upper elementary scholars have read more than 10,000 books. As a reward, scholars were given an ice cream party.

HCZ Promise Academy I Middle School (Kashif Hameed)

The middle school's attendance was at 96% for May.

Middle school students in the music program placed first at a jazz performance at Six Flags, Great Adventure.

To show appreciation to teachers, scholars were also asked to make "fan mail" for the teachers, which school leaders read aloud to the staff.

Scholars in the United Nations Junior Ambassador program participated in Thurgood Marshall Junior Mock Trials and made it further than any other school group participating for the first time.

The school held its annual Dinner with Dads, where fathers, uncles, grandfathers and brothers of scholars attended to have dinner and play basketball.

The principal thanked Dr. Cordero for connecting the school with Google, which selected 21 middle-school students to learn coding. Google is considering which students to ask back for an interview to be part of a three-year coding program.

"Career Day" will be held on June 12, 2018, and the senior trip for eighth-graders will occur on June 13, 2018.

School leaders went on a planning retreat to prepare for the new school year.

HCZ Promise Academy I High School (Zahida Aminy)

The high school's attendance was at 90% for May. The low attendance days were due to middle-school State testing. The principal is working with the PAII high school principal to revamp the spring senior schedule so that attendance is increased for the next school year.

In May, the high school celebrated Teacher Appreciation Week and also held an appreciation week for deans.

The school hosted a high school information session for the top 20 PAI middle school eighth-grade scholars. The event included a student panel discussion where high-performing scholars in grades 10-12 met with the middle school students and spoke about their high school experiences. The event ended with a question and answer session.

The school held its One Promise Senior Prom and the principal thanked Ms. Williams-Isom, Dr. Speller, Dr. Petit and procurement officer Tracey Jenkins for coming to the event to help chaperone.

The One Promise High School Graduation will be held on June 22, 2018 at Columbia University.

In preparation for the Regents Exams, two intensive Saturday test preparation sessions were held with 95% of students attending.

Financial Report (Jim Hutter)

PAI's enrollment is at 1,135, which is two unfavorable versus the budget. PAI revenue is \$500,000 favorable versus the budget. PAI is \$600,000 favorable with expenses at \$20.2M. The HCZ contribution through eleven months of FY18 is \$1.1M favorable.

FY19 Budget (Jim Hutter)

A motion was called to approve the HCZ Promise Academy I Charter School budget for fiscal year 2019. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 12, 2018 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

Appointment of Independent Accountants (Jim Hutter)

A motion was called to approve a resolution to appoint independent accountants Grant Thornton for the fiscal year 2018 audit for Promise Academy I Charter School. The Board unanimously approved the resolution. A detailed version of the resolution can be found within the June 12, 2018 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

PAI Board Elections (Candice Ashby)

A motion was called to approve a resolution to re-elect HCZ Promise Academy I Board of Trustee officers Geoffrey Canada and Kenneth Langone, and trustee members Stanley Druckenmiller, Aisha Tomlinson and Alfonso Wyatt. Voting Trustees were also established as per the HCZ Promise Academy I Charter School bylaws. The Board unanimously approved the resolution. A detailed list of the approved re-elected Board members can be found within the June 12, 2018 board packet on the Promise Academy website.

<http://www.hczpromise.org/community/board-meeting-documents>

2018-2019 Family Handbook (Candice Ashby)

A motion was called to approve the Family Handbook updated for the 2018-2019 academic year. The motion was approved and can be found on the Promise Academy website.

<http://www.hczpromise.org/for-parents>

Student Presentation (Crista Terrizzi)

Art teacher Crista Terrizzi introduced a group of scholars who contributed to a large art exhibition that was held at Promise Academy II during the last week of May, and at Promise Academy I for a week in early June. Scholars talked about their pieces - discussing technique, the medium they chose and why.

Student Presentation (Shelly Bauer)

Shelly Bauer, Director of Arts, introduced five scholars in the music program that were part of a group from both Promise schools who collectively won first place in the Music in the Parks competition at Six Flags Great Adventures. The event is a national festival for bands, orchestras and choirs for grades 6-12. The quintet performed "Air and Alleluia" by Mozart and were conducted by their music teacher Alvin Atkinson.

AMY DEAL

CERTIFICATIONS: School Building Leader, School District Leader, Physical Education Teacher

EDUCATION

- 2015 – 2017 College of Saint Rose** Albany, NY
Masters of Science in Education (Administration & School Leadership)
- 2012 – 2013 Canisius College** Buffalo, NY
Masters of Science in Physical Education
- 2009 – 2010 California State University Los Angeles** Los Angeles, CA
Worked on Master of Science in Physical Education Pedagogy
- 1999-2003 Bowling Green State University** Bowling Green, OH
Bachelor of Science in Education/Minor Adaptive Physical Education

PROFESSIONAL EXPERIENCE

2016 – 2018 Harlem Children's Zone Promise Academy I Lower
Elementary

Assistant Principal

- Analyzed data to create tier 1, tier 2 and tier 3 interventions.
- Ability to develop, influence and maintain a positive school culture.
- Create master schedules as well as coordinate day to day logistics
- Organize and led grade level lead, faculty/staff, attendance and afterschool meetings.
- Develop and Coach/Mentor Teaching fellows.
- Led meetings to create plans for success with parents and students concerning both behavior and academic issues.

2010 – Current Harlem Children's Zone Promise Academy 1 Upper
Elementary Harlem, NY

*Physical Education/Health Teacher/Physical Education Curriculum Director
for HCZ Promise Academy Schools*

2008 - 2010 Edward R. Roybal Learning Center Los Angeles, CA

Physical Education Teacher/ Coach

- Junior Varsity Football Coach

HCZ Promise Academy I

Summer 2018 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
7/9	12	97	88%	11	94	88%	
7/10	7	97	93%	10	94	89%	
7/11	10	97	90%	7	94	93%	
7/12	10	97	90%	12	94	87%	
7/13	18	97	81%	16	94	83%	
7/16	12	97	88%	11	94	88%	
7/17	10	97	90%	8	94	91%	
7/18	11	97	89%	20	94	79%	
7/19	7	97	93%	17	94	82%	
7/20	16	97	84%	12	94	87%	
7/23	18	97	81%	15	94	84%	
7/24	13	97	87%	8	93	91%	
7/25	17	97	82%	9	93	90%	
7/26	16	97	84%	3	92	97%	
7/27	20	97	79%	12	92	87%	
7/30	19	97	80%	14	92	85%	
7/31	21	96	78%	14	91	85%	
Average	14	97	86%	12	93	87%	

HCZ Promise Academy I Summer 2018 Attendance Report

HCZ PAI Middle School				HCZ PAI High School			
Date	Number of	Enrollment	% of Students	Number of	Enrollment	% of Students	Date
7/9	16	143	89%	9	77	88%	7/16
7/10	9	141	94%	13	77	83%	7/17
7/11	13	141	91%	6	77	92%	7/18
7/12	14	141	90%	13	77	83%	7/19
7/13	23	141	84%	14	77	82%	7/23
7/16	12	141	91%	8	77	90%	7/24
7/17	17	141	88%	11	77	86%	7/25
7/18	11	141	92%	7	77	91%	7/26
7/19	11	141	92%	11	77	86%	7/30
7/20	50	141	65%	12	77	84%	7/31
7/23	18	141	87%	12	77	84%	8/1
7/24	15	141	89%	2	77	97%	8/2
7/25	19	141	87%	3	77	96%	8/6
7/26	16	141	89%	12	77	84%	8/7
7/27	25	141	82%	16	77	79%	8/8
7/30	33	141	77%	18	77	77%	8/13
7/31	34	141	76%				
Average	20	141	86%	10	77	86%	Average



Promise Academy I

FY 2019 Aug YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,120	1,168	48	1,120
DOE and other gov't funding	\$ 3.4	\$ 3.5	\$ 0.1	\$ 20.5
Expenses:				
Salaries	2.1	1.8	0.3	13.4
Benefits	0.8	0.6	0.2	4.5
OTPS	0.7	0.7	-	4.1
Total Expenses	3.6	3.1	0.5	22.0
Expenses in excess of public funding	0.2	-	0.2	1.5
Contribution Components:				
Private Funding	0.2	0.2	-	1.3
HCZ Contribution	-	-	-	0.2
per student (whole \$)	\$ -	\$ -	\$ -	\$ 179

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

FY19 Budget includes PA Blueprint project