



Promise Academy I Charter School

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ZONE**

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AGENDA

Promise Academy I Board of Trustees Meeting
Wednesday, November 16th, 2016

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Quality Snapshot Report (*Bessie Wilkerson*)
- IV. Promise Academy I Updates
 - i. Lower Elementary School (*KiKi Walton*)
 - ii. Upper Elementary School (*Joseph Cordero*)
 - iii. Middle School (*Kashif Hameed*)
 - iv. High School (*Zahida Aminy*)
- V. Financial Report (*Alpha Conteh*)
- VI. Teacher Presentations (*Achil Petit*)

The Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, October 19th, 2016

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Kenneth Langone, Anne Williams-Isom, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Alfonso Wyatt (via phone), Zahida Aminy, Candice Ashby, Leslie-Bernard Joseph, Ashley Blount, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Annice Fisher, Tiffany Fountain, Marlene Fox, Michelle Germaine, Kashif Hameed, Jim Hutter, Shondell James, Raychael Jensen, Betina Jean-Louis, Marilyn Joseph, Debbie Kim, Jazmine Lewis, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, KiKi Walton, and Tonya White.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 am and a motion was called to approve the meeting minutes from September 21, 2016. The motion was unanimously approved.

Superintendent's Updates (Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,147 for Promise Academy I and at 1,000 for Promise Academy II.

Anne Williams-Isom announced that Trustee Mitch Kurz will moderate a talk between her and James B. Milliken, the Chancellor for the City University of New York, about the future of college and college readiness at an event to be held at Promise Academy I.

Ms. Williams-Isom introduced a new senior manager for HCZ, Leslie-Bernard Joseph, who will be working with the PAI and PAII After-School programs for students in grades 6-12. Mr. Joseph's background is in education, and most recently, he was an associate at McKinsey & Company and has a law degree from Stanford. Mr. Joseph said that he was very excited about joining the organization.

Dr. Petit spoke about the collaborative work between each school that has occurred in the past few weeks. Kashif Hameed added that principals have been meeting regularly to share best practices and perform school walk-throughs, observing instruction, the work of teacher assistants and teaching fellows, as well as best practices in the classroom.

Dr. Petit thanked Mindy Miller from Development and the Robin Hood Foundation for providing tickets for a concert that some of the teachers were able to attend.

HCZ Promise Academy I Lower Elementary School (KiKi Walton)

The Lower Elementary school's attendance was at 96% for the month of September. The school will continue its efforts to make sure scholars get to school each and every day.

The kindergarten classes are making sequential visits to Swindler's Cove Park in Washington Heights, which is part of the New York Restoration Project. The children are participating in the Garden Grower's Program where they have the opportunity to plant vegetables, tend to the plants, watch how they grow and harvest the plants. The first-graders will participate at a later date, as currently they are involved in the Talking Trees Program, where they make connections and identify the environmental needs of trees and how their different parts function.

The school held a parent event on October 18th, where staff members shared information on the HCZ pipeline and resources for parents. The Parent Center team supported the event. Staff members reviewed the academic expectations and discussed fluency, awareness and the importance of intentionality, as well as things parents could do at home with their children to help the academic process. Parents were engaged and asked many questions.

Chef Andrew Benson gave tickets to parents and staff members for the NYC Wine and Food Festival and participated in various culinary demonstrations. A few celebrity chefs attended.

HCZ Promise Academy I Upper Elementary School (Joseph Cordero)

The Upper Elementary school's attendance was at 96% for September. Staff members are identifying students who have been having issues getting to school and have begun setting up meetings with parents.

The school's service learning class had a trip to the Roof Top Garden and soup kitchen at Salem. The students are currently holding a classroom challenge for anti-bullying. They are creating buttons, circulating petitions and collecting stories on bullying.

The school created a student council again this year with one student from each class, a total of 12 students. The council's first act was to create a homework challenge. The class that turns in the highest percentage of homework in ELA and math month over month will have a celebratory sign placed outside the door of its classroom.

For the school's October Book Club, staff members from all over HCZ are coming to read to the students. The character trait of the month the students are focusing on is "consideration," which is being reinforced by the book "The Story of Ferdinand" by Munro Leaf.

The GLAM (Girls Learning to Achieve More) group is focusing on standing up to negative stereotypes.

The school started a glee club again this year and is currently auditioning, with keyboards added for the first time.

There's a stronger focus on reading this year. The school held an ELA night to go over the curriculum and participate in a class lesson. The school is holding professional development for the teachers and all of the staff participated in a guided reading workshop.

The school has added two hours of guided reading both on the ELA and math sessions on Saturdays, so that the students who are struggling are benefiting each time they attend Saturday Academy. There is also an academic-intervention hour after school, where staff members are pushing in for both math and ELA. Staff members have also identified all of the struggling students, placed them in their cohorts and identified what curriculum will be used to get them where they need to be.

HCZ Promise Academy I Middle School (Kashif Hameed)

The Middle School's attendance was at 96% for September. School leaders and teachers have been using a lot of incentives with the students and focusing strongly on school culture.

The middle-school boys are going to Bear Mountain for team building and character development. Middle school girls are also working on character development in group meetings and events held at the school.

Collaboration with PAII Middle School continues. School leaders are looking over the curriculum with teachers and coaches, performing observations and sharing best practices.

HCZ Promise Academy I High School (Zahida Aminy)

The high school's attendance was at 95% for September.

Seniors went on the final college tour. The school's juniors and seniors attended the SUNY college fair hosted by the Track and Field Armory. So far this month, the school has had Bowdoin, Syracuse University and Dartmouth representatives speak to our juniors and seniors.

Currently, all of our seniors are completing their SUNY, CUNY and Common College applications. This week, the school is hosting a representative from DOE career and college planning counsel students for College Application Week, a statewide effort to raise awareness about the significance of college planning, and to support schools in helping low-income first generation college-bound students apply.

The school continues to collaborate with its sister school, PAII High School. School leaders are currently working on their combined seniors' trip scheduled for April. On the evening of October 19th, school leaders will induct 12 students (three of them are seniors) into the National Honor Society, an organization established to recognize outstanding high school students.

The school had 20 student athletes participate in the NFL web series, "Digital Diaries" with New York Giants rookie Sterling Shepherd. The Promise student athletes had a Q & A session with Mr. Shepard, in which they were able to ask him a range of questions. After the Q&A, he led a workout session where the students were able to run routes with him and practice drills.

The girls volleyball team began their season this past week, winning the game against Promise Academy II.

Financial Report (Jim Hutter)

Jim Hutter covered Promise Academy I's financial report through three months for FY17. PAI's enrollment is at 1,147, which is 32 favorable. PAI is on budget for revenue and expenses are \$100,000 favorable through three months.

The Audited Financial Statement will be filed by the November 1st deadline including an audited opinion, balance sheet, statement of activities and internal controls.

HCZ Promise Academy I

October 2016 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
10/3	26	292	91%	25	298	92%	
10/4	10	291	97%	11	298	96%	
10/5	8	292	97%	7	299	98%	
10/6	12	293	96%	16	299	95%	
10/7	12	292	96%	12	299	96%	
10/11	18	292	94%	17	299	94%	
10/13	8	293	97%	7	297	98%	
10/14	11	293	96%	7	296	98%	
10/17	10	295	97%	5	295	98%	
10/18	10	296	97%	8	295	97%	
10/19	5	297	98%	5	295	98%	
10/20	11	299	96%	8	295	97%	
10/21	9	297	97%	13	295	96%	
10/24	12	298	96%	8	295	97%	
10/25	12	298	96%	9	295	97%	
10/26	9	298	97%	9	295	97%	
10/27	8	298	97%	17	295	94%	
10/28	8	298	97%	14	295	95%	
10/31	31	299	90%	25	295	92%	
Average	12	295	96%	12	296	96%	

HCZ Promise Academy I

October 2016 Attendance Report

		HCZ PAI Middle School			HCZ PAI High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
10/3	18	274	93%	39	279	86%	
10/4	12	274	96%	17	278	94%	
10/5	10	274	96%	20	278	93%	
10/6	10	275	96%	12	276	96%	
10/7	16	275	94%	15	276	95%	
10/11	6	275	98%	56	276	80%	
10/13	10	275	96%	8	276	97%	
10/14	8	275	97%	14	276	95%	
10/17	8	274	97%	10	275	96%	
10/18	8	274	97%	14	275	95%	
10/19	11	274	96%	11	275	96%	
10/20	7	274	97%	8	275	97%	
10/21	17	274	94%	13	275	95%	
10/24	10	274	96%	15	275	95%	
10/25	10	274	96%	9	275	97%	
10/26	4	273	99%	12	274	96%	
10/27	9	273	97%	17	274	94%	
10/28	12	273	96%	16	274	94%	
10/31	31	273	89%	51	274	81%	
Average	11	274	96%	19	276	93%	

Promise Academy I

FY 2017 October YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,115	1,140	25	1,115
Grades	K - 12	K - 12		K - 12
DOE and other gov't funding	\$ 6.3	\$ 6.3	\$ -	\$ 18.8
Expenses:				
Salaries	3.7	3.7	-	12.0
Benefits	1.4	1.4	-	4.3
OTPS	1.3	1.2	0.1	3.9
Total Expenses	6.4	6.3	0.1	20.2
HCZ Contribution	\$ 0.1	\$ -	\$ 0.1	\$ 1.4
per student (whole \$)	\$ 90	\$ -	\$ 90	\$ 1,256

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2017 activity.