



Promise Academy I Charter School

A partner of



Harlem Children's
ZONE

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AGENDA

Promise Academy I Board of Trustees Meeting
Wednesday, May 18th, 2016

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy I Updates
 - i. Lower Elementary School (*KiKi Walton*)
 - ii. Upper Elementary School (*Joseph Cordero*)
 - iii. Middle School (*Kashif Hameed*)
 - iv. High School (*Jawana Johnson*)
- IV. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, April 19th, 2016

245 West 129th Street

Attendees: Geoffrey Canada, Kenneth Langone, Anne Williams-Isom, Parris Brown, Stan Druckenmiller, Willie Mae Lewis, Aisha Tomlinson, Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Tiffany Fountain, Marlene Fox, Michelle Germaine, Debbie Gonzalez, Jim Hutter, Shondell James, Raychael Jensen, Betina Jean-Louis, Jawana Johnson, Marilyn Joseph, Debbie Kim, Jazmine Lewis, Justin Maker, Mindy Miller, Latasha Morgan, Steve Nisbett, Kwame Owusu-Kesse, Asif Padela, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Lauren Scopaz, Marquitta Speller, KiKi Walton, and Tonya White.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 am and a motion was called to approve the meeting minutes from March 23, 2016. The motion was unanimously approved.

Superintendent's Updates (Achil Petit)

Anne Williams-Isom reported that First Lady Michelle Obama will be visiting the Harlem Armory on Tuesday, April 26 for a College Signing Day event. The event will be hosted by both Harlem Children's Zone (HCZ) and MTV, and more than 3,000 high-school students from across New York City will be attending. Of those students, 500 will be from HCZ.

Dr. Petit reported that enrollment for PAI is at 1,097, seven less than what was budgeted for. For PAII, enrollment is at 875, eight more than what was budgeted for.

State testing time is now completed. Dr. Petit thanked Dr. Betina Jean-Louis for bringing together some senior staff, who came to different testing sites to observe the test-taking process.

Health Center Update (Lauren Scopaz)

The Institute for Family Health, Promise Academy's new medical provider, received approval on April 18th to open the medical center at 35 East 125th Street. The center will open sometime in May.

Construction began on the health center at 245 West 129th Street earlier this month, and should be completed by September 2016. Senior leaders on the project are hopeful that approval from the Department of Health will occur sometime in the fall of 2016.

HCZ Promise Academy I Lower Elementary School PAILE (KiKi Walton)

Attendance for the month of March was at 95%. The school continues efforts to improve attendance.

In math, K-level students are composing and decomposing numbers up to ten. First-graders are doing shapes and identifying attributes. Second-graders are problem-solving with length, money and data.

The school has taken trips to the armory for team-building activities, the New York Botanical Gardens, the Bronx Zoo and the Metropolitan Museum of Art. At the Metropolitan Museum, there were guided tours and students analyzed works of art, comparing them to characters in literary works.

The school collaborated with the upper elementary school to celebrate mothers with a Superwoman event. At the event, schools set up three self-care stations for mothers with themes such as “how to take care of yourself when you’re stressed,” “creating vision boards,” and “how to make scented lotions and body care products.”

HCZ Promise Academy I Upper Elementary School PAIUE (Joseph Cordero)

Attendance for the month of March was at 97%. Staff continues to meet with the parents to increase attendance.

The school collaborated with the lower elementary, holding a Superwoman event to celebrate mothers.

In March, the school held an event where mother and sons participated in a number of physical activities and board games.

The school held a pep rally, which included a video montage from students, staff and teachers throughout the building wishing testing-age students luck on the State exams.

Students seemed to do well on the tests and were very positive. Teachers are preparing students for the science exams in May.

The school’s third-graders started a computer coding camp with The Spence School. The students had previously worked with Spence during their second-grade year.

HCZ Promise Academy I Middle School PAIMS (Achil Petit)

Attendance for the month of March was at 97%. The school will continue to work on raising attendance.

The school held a breakfast to celebrate and acknowledge the grandparents of upper elementary students.

The middle school held a Top Performers luncheon in partnership with PAI upper elementary.

The school held a second Dinner with Dads, where fathers played basketball with staff while their families cheered them on. All participants were served dinner after the activity.

Gold Honor Roll students (students with a 90% average and above) were taken on a field trip to the AMC movie theatre.

Leading up to the state tests, the school held Spirit Week to get students motivated by celebrating different themes (Twin Day, Wacky Tacky Day, Character Day, 90’s Day and Sports Day), ending with students playing staff members in basketball.

HCZ Promise Academy I High School PAIHS (Jawana Johnson)

Attendance was at 95% for the month of March. The high school continues efforts to make sure students are coming in on time.

The school did a modified schedule during the testing period for the lower grades, partnering with HCZ's Post-Graduate Institute, Salem and Learn to Earn. Students also did practice exams to get ready for the Regents in June.

Students also went on instructional trips that were connected to the curriculum. They went to the Bronx Zoo for their Living Environment course and the Museum of Natural History for their Earth Science course.

The school also attended a college tour in Virginia with PAII High School, visiting Virginia Union, Virginia State, Norfolk University and Hampton University. The schools also have former Promise Academy students currently enrolled.

The college preparation process includes the high school partnering with the College Success Office (CSO), the after-school program and the guidance team to offer workshops to juniors, who are receiving help with creating profiles, researching colleges and universities, and working on personal statements.

Sophomores were taken on a college tour to the Washington, D.C./Maryland area, visiting Georgetown, Morgan State, Howard University and the University of Baltimore. The students also engaged in cultural activities including a walking tour of the Washington Monument and the Martin Luther King, Jr. Memorial.

All 54 of the seniors at PAI High School have been accepted into colleges with over 243 college acceptances among them. The school is working with CSO and the College Prep team to look over the award letters. They are also helping students and parents to make the best choices from their options.

In partnership with Forces of Nature, PAI high school students engaged in dance classes and will be putting on a show on April 22nd at City College in Aaron Davis Hall.

The school held a financial aid scholarship night for all of the high school students to go over their award letters and discuss their options. The school also held a college night for juniors.

The school plans to ensure that all juniors have a college exposure experience during the summer of 2016. All of the students have applied to a summer program, and so far there are 35 acceptances. There are also 20 accelerating sophomores who are applying to summer programs and some freshmen, who have already been accepted to Blue Stamp Engineering, a six-week summer program that helps high school students to build projects they're passionate about in engineering and technology.

Financial Report (Jim Hutter)

Jim Hutter covered Promise Academy I's financial report through nine months. PAII is seven students below the budget from an enrollment standpoint. We are \$100,000 favorable for revenue. Expenses are \$100,000 favorable versus the budget. The HCZ contribution is at \$600,000, which is slightly favorable versus the budget.

Student Presentation (Sheryl Ragland/KiKi Walton)

Promise Academy I and II Lower Elementary students joined The Spence School students and educators to make a presentation about their experience working together on a joint project. Spence School for Girls is a K-12 private school in Manhattan. In this partnership, teachers from both Promise and Spence are working with several students from both schools in a co-created curriculum to teach girls coding.

HCZ Promise Academy I

April 2016 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
4/1	14	289	95%	9	295	97%	
4/4	11	289	96%	4	295	99%	
4/5	12	289	96%	1	295	100%	
4/6	9	289	97%	2	295	99%	
4/7	10	289	97%	1	295	100%	
4/8	17	289	94%	8	295	97%	
4/11	11	289	96%	11	295	96%	
4/12	9	289	97%	8	294	97%	
4/13	11	289	96%	6	294	98%	
4/14	0	289	100%	5	294	98%	
4/15	13	289	96%	3	294	99%	
4/18	8	289	97%	14	294	95%	
4/19	8	289	97%	13	294	96%	
4/20	13	289	96%	10	294	97%	
4/21	7	289	98%	6	294	98%	
4/22	70	289	76%	27	294	91%	
Average	14	289	95%	8	294	97%	

HCZ Promise Academy I April 2016 Attendance Report

HCZ PAJ Middle School			HCZ PAJ High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
4/1	5	257	98%	16	257	94%
4/4	9	257	96%	15	257	94%
4/5	4	257	98%	College Tour		
4/6	2	257	99%			
4/7	2	257	99%			
4/8	4	257	98%	44	257	83%
4/11	4	257	98%	21	257	92%
4/12	5	257	98%	12	257	95%
4/13	4	257	98%	College Tour		
4/14	4	257	98%			
4/15	4	257	98%			
4/18	3	257	99%	11	257	96%
4/19	12	257	95%	10	257	96%
4/20	4	257	98%	6	257	98%
4/21	17	257	93%	21	257	92%
4/22	11	257	96%	29	257	89%
Average	6	257	98%	19	257	93%



Promise Academy I

FY 2016 April YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,104	1,096	(8)	1,104
Grades	K - 12	K - 12		K - 12
DOE and other gov't funding	\$ 15.2	\$ 15.4	\$ 0.2	\$ 18.2
Expenses:				
Salaries	9.4	9.3	0.1	11.6
Benefits	3.4	3.4	-	4.1
OTPS	3.2	3.4	(0.2)	3.7
Total Expenses	16.0	16.1	(0.1)	19.4
HCZ Contribution	\$ 0.8	\$ 0.7	\$ 0.1	\$ 1.2
per student (whole \$)	\$ 725	\$ 639	\$ 86	\$ 1,087

DOE reimbursement up to 1250 students.

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2016 activity.