



Promise Academy I Charter School

A partner of



**Harlem Children's
ZONE**

BOARD OF TRUSTEES

**Geoffrey Canada
Chairman**

**Anne Williams-Isom
President/CEO**

**Mitch Kurz
Secretary & Treasurer**

**Kenneth Langone
Chairman Emeritus**

**Stanley Druckenmiller
Denise Fuller
Arlene Gibson
Willie Mae Lewis
Aisha Tomlinson
Alfonso Wyatt**

**Achil Petit
Superintendent**

**KiKi Walton
Principal
Lower Elementary School
245 West 129th Street
New York, NY 10027
Tel 646.556.6290**

**Joseph Cordero
Principal
Upper Elementary School
245 West 129th Street
New York, NY 10027
Tel 646.556.6271**

**Kashif Hameed
Principal
Middle School
245 West 129th Street
New York, NY 10027
Tel 646.556.6273**

**Jawana Johnson
Principal
High School
245 West 129th Street
New York, NY 10027
Tel 646.556.6275**

AGENDA

Promise Academy I Board of Trustees Meeting
Wednesday, March 23rd, 2016

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy I Updates
 - i. Lower Elementary School (*KiKi Walton*)
 - ii. Upper Elementary School (*Joseph Cordero*)
 - iii. Middle School (*Kashif Hameed*)
 - iv. High School (*Jawana Johnson*)
- IV. Financial Report (*Jim Hutter*)
- V. Student Presentation (*Joseph Cordero/Shondell James*)

The Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Tuesday, January 12th, 2016

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz (via phone), Anne Williams-Isom, Parris Brown (via phone), Stan Druckenmiller, Arlene Gibson (via phone), Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (via phone), Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tracey Costello, Tiffany Fountain, Michelle Germaine, Debbie Gonzalez, Kashif Hameed, Jim Hutter, Shondell James, Raychael Jensen, Betina Jean-Louis, Jawana Johnson, Marilyn Joseph, Debbie Kim, Jazmine Lewis, Marty Lipp, Mindy Miller, Latasha Morgan, Kwame Owusu-Kesse, Asif Padela, Judy Palacios, Achil Petit, Conrad Pinnock, Sheryl Ragland, Lauren Scopaz, Marquitta Speller, KiKi Walton, Tonya White, and Bessie Wilkerson.

Superintendent's Updates (Achil Petit)

Geoffrey Canada made an announcement that Sharleen Bernard has resigned as principal of the PAII Middle School. Judy Palacios, the assistant principal will function as the interim principal until a new person is hired. Palacios has been with the agency for six years, starting as an ELA teacher in the PAI High School. She was promoted to literary coach at the PAII Middle School in 2013, and then rose to assistant principal for the 2014-15 school year. Palacios completed her post-grad in English at St. John's University.

Anne Williams-Isom announced that Promise Academy is exploring a partnership with a non-profit called Classroom Inc. The company hosts a web-based game that strengthens literacy and fosters collaboration, social and decision-making skills. Teachers are able to view results immediately and guide students throughout the process. Senior leaders are currently examining the blended learning model to see if it would be a useful tool for Promise Academy students.

Superintendent Achil Petit reported that current enrollment was 1,117 for PAI (13 above what was budgeted) and 886 for PAII (19 above what was budgeted). Dr. Petit will continue to monitor the enrollment numbers as we progress through the school year.

Dr. Petit talked about the holiday celebrations that were held in schools right before the break. PAI Upper Elementary held an art showcase captured in a short video that was shown.

PAI and PAII testing grades are in preparation for the upcoming State tests, which will occur in 11 weeks.

HCZ Promise Academy I Lower Elementary School PAILE (KiKi Walton)

Attendance was at 95% for the month of December. The school continues to engage parents and students, using different incentives to get them to be present and on time.

K-level students continue to use their reading powers and strategies to strengthen their skills in recognizing patterns in their environment, in arrangements of objects, shapes, and numbers and

in retelling, which requires students to activate their knowledge of how stories work and apply it to the new reading. The students are more engaged in bigger books to increase their fundamentals. They are also working on fluency and figurative language. First-graders are analyzing their characters and identifying traits. Moving forward, teachers will be focusing on building confidence to help students in grades K-1 to set goals and to encourage second-graders to set goals independently.

Today begins a series of trips for first- and second-graders to Sony Wonder, a museum with interactive exhibits that explore communication and technology. Students will engage in looking at the inner workings of devices and exploring internet traffic.

HCZ Promise Academy I Upper Elementary School PAIUE (Joseph Cordero)

Attendance was at 97% for the month of December. The school continues to meet with parents to address attendance concerns.

In preparation for the State exams, the school is focusing on standard-driven instruction, looking at last year's data to see where students were strong and what areas students needed additional instruction.

Last month's character trait was empathy. The book of the month was "The Invisible Boy" by Trudy Ludwig. A number of staff members from HCZ came to read to the students.

In December, the school held its Winter Art Showcase, with 451 people in attendance. Students performed a rendition of Spike Lee's "School Daze" with dance performances. In addition, students also replicated papier-mâché sculptures by Claes Oldenburg, collages by Pablo Picasso and city landscapes by Kimmy Cantrell.

A short video of the art showcase was shown to the board.

HCZ Promise Academy I Middle School PAIMS (Kashif Hameed)

Attendance was at 94% for the month of December. Staff members are continuing their efforts to meet with parents and talk about the importance of the students attending school on time.

In preparation of the State exams, the school has been focusing on meeting with coaches and going over lesson plans to see how teachers have effectively addressed and executed those lessons. Educators have been looking over benchmark data and restructuring academic intervention (extended time for ELA and math) to strategize how deficiencies will be addressed. Teachers volunteered to come in over the Christmas break to focus on this effort and to use additional resources.

HCZ Promise Academy I High School PAIHS (Jawana Johnson)

Attendance was at 95% for the month of December. The school is working towards keeping attendance up consistently.

The guidance team and the Promise after-school program have been working with the College Success Office to help students complete CUNY, SUNY and private college applications. Staff

has also been helping students figure out strategies to pay for college and exploring different scholarship options. Currently, 27 students have already been accepted into a college.

There are 85 PAI high school students enrolled in the Bard Early College Program, and of these, 36 ninth- and tenth-graders are enrolled in a pre-college component, completing early coursework. Of the remaining juniors and seniors, 25 are first years, who will have earned approximately eight credits by next week. Also, the remaining 24 second years will have earned almost 24 credits by next week.

High-school students performed at the Apollo Theater for their Kwanzaa Celebration: Regeneration Night. Students performed with the Forces of Nature dance theatre.

The principal and leadership team will continue to hold monthly parent coffee breaks, which have proved to be a successful way to communicate with parents.

On January 8th, the school held a homecoming event for Promise Academy alumni. The alumni spoke on a panel at an event attended by juniors. The event ended with three athletic games, one of which the alumni played against current students.

The boys basketball team won their first game on Saturday, January 9th.

Financial Report (Jim Hutter)

Jim Hutter covered Promise Academy I's financial report for the six months ended December 31, 2015. PAI is 13 students favorable from an enrollment standpoint. PAI is slightly under the budget for revenue as it relates to special education students due to declassification of students with IEPs by the Committee for Special Education (CSE). Expenses are \$200,000 favorable through six months. The HCZ contribution is about \$500,000, which is \$100,000 favorable through six months.

The OMB audit, which is filed with the Office of Management and Government, had a finding where we underreported the meals served for the National School Lunch and Breakfast Program. The figures were corrected and the funds reclaimed.

The final draft of the Form 990 was reviewed with the Board. The final document will be filed with the Internal Revenue Service.

HCZ Promise Academy I February 2016 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
2/1	15	290	95%	10	297	97%	
2/2	9	290	97%	11	297	96%	
2/3	15	290	95%	12	297	96%	
2/4	14	290	95%	8	296	97%	
2/5	55	290	70%	22	296	93%	
2/8	28	290	90%	31	296	90%	
2/9	14	290	95%	12	296	96%	
2/10	14	290	95%	9	296	97%	
2/11	15	290	95%	3	296	99%	
2/12	17	290	94%	14	296	95%	
2/22	11	290	96%	7	296	98%	
2/23	14	290	95%	9	296	97%	
2/24	18	290	94%	13	296	96%	
2/25	8	290	97%	3	296	99%	
2/26	17	290	94%	5	296	98%	
2/29	20	290	93%	9	296	97%	
Average	18	290	93%	11	296	96%	

HCZ Promise Academy I February 2016 Attendance Report

		HCZ PAI Middle School			HCZ PAI High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
2/1	8	260	97%	36	261	86%	
2/2	7	260	97%	13	262	95%	
2/3	10	260	96%	8	262	97%	
2/4	10	260	96%	8	262	97%	
2/5	22	260	92%	15	263	94%	
2/8	30	260	88%	27	263	90%	
2/9	13	260	95%	16	263	94%	
2/10	14	259	95%	7	259	97%	
2/11	12	259	95%	69	259	73%	
2/12	21	259	92%	Retreat / Team Building Day			
2/22	12	259	95%	15	259	94%	
2/23	9	258	97%	16	259	94%	
2/24	9	258	97%	13	258	95%	
2/25	9	258	97%	5	258	98%	
2/26	12	258	95%	10	258	96%	
2/29	5	258	98%	9	258	97%	
Average	13	259	95%	18	260	93%	

HCZ Promise Academy I January 2016 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
1/4	22	292	92%	14	299	95%	
1/5	20	292	93%	10	298	97%	
1/6	12	292	96%	6	298	98%	
1/7	13	291	96%	9	298	97%	
1/8	22	291	92%	8	298	97%	
1/11	16	291	95%	4	298	99%	
1/12	15	291	95%	6	298	98%	
1/13	17	291	94%	3	298	99%	
1/14	8	291	97%	9	298	97%	
1/15	8	291	97%	9	298	97%	
1/19	20	291	93%	17	298	94%	
1/20	11	291	96%	12	298	96%	
1/21	7	291	98%	4	297	99%	
1/22	10	291	97%	7	297	98%	
1/25	29	291	90%	22	297	93%	
1/26	18	291	94%	8	297	97%	
1/27	8	290	97%	11	297	96%	
1/28	15	290	95%	9	297	97%	
1/29	20	290	93%	13	297	96%	
Average	15	291	95%	10	298	97%	

HCZ Promise Academy I January 2016 Attendance Report

HCZ PAI Middle School HCZ PAI High School

Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
1/4	19	264	93%	21	267	92%
1/5	15	264	94%	15	266	94%
1/6	10	264	96%	5	263	98%
1/7	11	264	96%	17	263	94%
1/8	14	264	95%	13	263	95%
1/11	20	264	92%	11	263	96%
1/12	14	264	95%	10	263	96%
1/13	12	263	95%	6	263	98%
1/14	16	263	94%	9	263	97%
1/15	13	263	95%	13	263	95%
1/19	14	261	95%	10	263	96%
1/20	17	261	93%	9	263	97%
1/21	13	261	95%	13	263	95%
1/22	12	260	95%	8	263	97%
1/25	23	260	91%	50	263	81%
1/26	13	260	95%			
1/27	16	260	94%			
1/28	12	260	95%			
1/29	11	260	96%			
Average	14	262	94%	14	263	95%

Regents Exams

Promise Academy I

FY 2016 February YTD Budget vs. Actual

\$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,104	1,101	(3)	1,104
Grades	K - 12	K - 12		K - 12
DOE and other gov't funding	\$ 12.1	\$ 12.1	\$ -	\$ 18.2
Expenses:				
Salaries	7.6	7.5	0.1	11.6
Benefits	2.7	2.8	(0.1)	4.1
OTPS	2.6	2.5	0.1	3.5
Total Expenses	12.9	12.8	0.1	19.2
HCZ Contribution	\$ 0.8	\$ 0.7	\$ 0.1	\$ 1.0
per student (whole \$)	\$ 725	\$ 636	\$ 89	\$ 906

DOE reimbursement up to 1250 students.

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2016 activity.