



Promise Academy I Charter School

A partner of



**Harlem Children's
ZONE**

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Achil Petit
Superintendent

KiKi Walton
Principal
Lower Elementary School
245 West 129th Street
New York, NY 10027
Tel 646.556.6290

Joseph Cordero
Principal
Upper Elementary School
245 West 129th Street
New York, NY 10027
Tel 646.556.6271

Kashif Hameed
Principal
Middle School
245 West 129th Street
New York, NY 10027
Tel 646.556.6273

Zahida Aminy
Principal
High School
245 West 129th Street
New York, NY 10027
Tel 646.556.6275

AGENDA

Promise Academy I Board of Trustees Annual Meeting
Tuesday, June 12th, 2018

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. College Readiness Updates (*Marquitta Speller*)
- IV. Promise Academy I Updates
 - i. Lower Elementary School (*KiKi Walton*)
 - ii. Upper Elementary School (*Joseph Cordero*)
 - iii. Middle School (*Kashif Hameed*)
 - iv. High School (*Zahida Aminy*)
- V. Financial Report (*Jim Hutter*)
- VI. Resolutions
 - i. FY19 Budget (*Jim Hutter*)
 - ii. Appointment of Independent Accountants (*Jim Hutter*)
 - iii. Board Elections (*Candice Ashby*)
 - iv. 2018-2019 Family Handbook (*Candice Ashby*)
- VII. Student Presentations (*Shondell James/Shelly Bauer*)

The Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, May 16, 2018

245 West 129th Street

Attendees: Mitch Kurz, Anne Williams-Isom, Ken Langone, Ellanor "Bodie" Brizendine, Fatime Cadoo, Stan Druckenmiller, Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (via phone), Zahida Aminy, Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Tiffany Fountain, Michelle Germaine, Kashif Hameed, Jim Hutter, Katherine Hurtado, Katrina James, Shondell James, Betina Jean-Louis, Leslie-Bernard Joseph, Marilyn Joseph, Jessica Lake, Jazmine Lewis, Justin Maker, Mindy Miller, Rebecca Navarro, Kwame Owusu-Kesse, Judy Palacios, Achil Petit, Sheryl Ragland, Jessica Rawlins, Lauren Scopaz, Marquitta Speller, Toya Stilley, and KiKi Walton.

Acceptance of Minutes (Stan Druckenmiller)

The meeting was called to order at 7 a.m. and a motion was called to approve the meeting minutes from April 10, 2018. The motion was unanimously approved.

Superintendent's Update (Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,137 for Promise Academy I and at 986 for Promise Academy II.

College Readiness Updates (Marquitta Speller)

Dr. Marquitta Speller reported that 100% of Promise Academy high school seniors have been accepted into college. The majority of those students have already made a commitment to the higher education institution of their choice. About ten students are waiting for a better financial aid package before making a decision.

Dr. Speller also reported that the Director of Admissions at Dartmouth, Paul Sunde, visited on May 15, 2018 to conduct a letter-writing workshop to ensure that staff members are knowledgeable about what students need to do to get into the more-competitive colleges.

The second annual HCZ College Signing Day was held at Booker T. Washington. It was the first opportunity for students from all HCZ high school sites, including the two Promise Academy schools, to meet each other and network before beginning their work at the College Success Office.

The college readiness team is finalizing workshops with students and staff members to prepare for students' transition from high school to college. The team is looking at each student individually to identify challenges that they have had throughout high school in order to support students in those areas.

HCZ Promise Academy I Lower Elementary School (KiKi Walton)

The lower elementary school's attendance was at 96% for April. The school's low attendance days were due to severe public transportation delays on April 16 and a half day of school for parent/teacher conferences on April 19. Staff members continue to reach out to parents to call them in for meetings and provide support as needed.

In April, kindergarten and first-grade students visited the HCZ property in North Salem, engaging in field day activities. Additionally, the second-grade participated in field day activities at the HCZ armory.

First- and second-grade students took a trip to Swindler Cove where they learned about the life cycle of plants and trees. Students also had a picnic and participated in other outdoor activities.

The school continues a Code Camp partnership with the Spence School, inviting parents to come in on a Saturday and get a better idea of what scholars will be learning. Parents and students also engaged in team-building exercises. Classes are held at both the Spence School and Promise Academy.

Lower elementary held a "dads and daughters" event to honor the men who are raising young women. The festivities included creating vision boards with positive words and images cut out of magazines.

The school is collaborating with the HCZ Gems pre-school to better support scholars who are transitioning to kindergarten.

PAI lower elementary held an award ceremony where scholars were recognized for their accomplishments and work. Parents were also given awards for their engagement.

HCZ Promise Academy I Upper Elementary School (Joseph Cordero)

The upper elementary school's attendance was at 96% for April. There was a low attendance day on April 20 due to a half day for parent/teacher conferences.

The school held a pep rally organized by the student council to help scholars feel confident for the State exams.

Students went on a trip to the Museum of the City of New York, where the work of Dr. Martin Luther King was highlighted, with a focus on how his work connected to New York City.

Students visited the Transit Museum, which focused on electrical circuits and tied in with the upcoming State Science exam.

The character trait of the month was "hard work" and the book of the month was *Inches and Miles: The Journey to Success* by John Wooden. The book focused on endurance, which teachers used to prepare students for the upcoming State exams.

Students are preparing for the science exams by going over lab work and practicing their writing skills.

HCZ Promise Academy I Middle School (Kashif Hameed)

The middle school's attendance was at 98% for April. School leaders continue efforts to keep attendance up.

The lacrosse program started at the PAI middle school.

Ten students across grades six through eight are engaged in the Thurgood Marshall Junior Mock Trials program, an intensive four-month coaching period where students meet with volunteer attorney-coaches for one hour a week. Students prepare their cases and present them before actual judges in a competition. Out of 35 schools, PAI middle school is in the top ten.

Students who are in the United Nation's Junior Ambassador Program are continuing their work. Through the program, the ambassador of Algeria will visit on May 16 to engage students in project-based assignments concerning Algeria.

The principal along with a few staff members took ten students to Ghana for a humanitarian effort. Students were asked to write an essay for a chance to be selected. Students and staff visited Project Nyame Nsa in Accra, Ghana, and met orphans who were being educated and supported by the project.

HCZ Promise Academy I High School (Zahida Aminy)

The high school's attendance was at 92% for April. The low attendance day was related to the senior trip.

The school hosted a senior carnival to give students a fun activity as a reward for all of their hard work.

The college readiness team has been hosting "best fit" meetings with seniors to help them make an informed decision in choosing a college.

Senior girls from PAI and PAII participated in Project Prom, a shopping experience for students who need financial help to attend prom night. Students who participated received a new dress, shoes and accessories.

PAI and PAII juniors took their SAT exams.

Currently, scholars are in the middle of advanced placement exams and have shifted into Regents intensive preparation for June exams.

Students engaged in community services by participating at a local soup kitchen and in the Meals on Wheels program.

Financial Report (Jim Hutter)

PAI's enrollment is at 1,137, which is on target. PAI revenue is \$400,000 favorable versus the budget. PAI is \$600,000 favorable with expenses at \$16.2M. The HCZ contribution through ten months of FY18 is \$600,000 favorable.

Student Presentation (Kashif Hameed)

Mr. Hameed introduced some of the staff members and students who visited Project Nyame Nsa in Accra, Ghana, a not-for-profit organization that runs an orphanage for children in need.

Staff members Angie Acosta and Elizabeth Brown spoke about their experience visiting Project Nyame Nsa and were both humbled and inspired by the experience. Four of the students who attended also spoke and reflected on how children in Ghana were able to do well in school despite the lack of resources. Scholars commented that the experience was life-changing and humbling.

HCZ Promise Academy I

May 2018 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
5/1	8	324	98%	2	292	99%	
5/2	8	324	98%	3	292	99%	
5/3	14	324	96%	11	292	96%	
5/4	25	324	92%	14	292	95%	
5/7	13	324	96%	12	291	96%	
5/8	18	324	94%	11	291	96%	
5/9	10	324	97%	5	291	98%	
5/10	9	324	97%	10	291	97%	
5/11	22	324	93%	11	291	96%	
5/14	16	324	95%	9	291	97%	
5/15	18	324	94%	9	291	97%	
5/16	11	324	97%	8	291	97%	
5/17	18	324	94%	10	291	97%	
5/18	12	323	96%	6	291	98%	
5/21	15	323	95%	11	291	96%	
5/22	16	323	95%	11	291	96%	
5/23	11	323	97%	14	291	95%	
5/24	8	323	98%	9	291	97%	
5/25	21	323	93%	20	291	93%	
5/29	25	323	92%	16	291	95%	
5/30	10	323	97%	11	291	96%	
5/31	11	323	97%	10	291	97%	
Average	15	324	96%	10	291	97%	

HCZ Promise Academy I

May 2018 Attendance Report

HCZ PAI Middle School				HCZ PAI High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
5/1	4	254	98%	44	268	84%	
5/2	2	254	99%	65	268	76%	
5/3	8	254	97%	21	268	92%	
5/4	7	254	97%	82	268	69%	
5/7	11	254	96%	10	268	96%	
5/8	11	254	96%	17	268	94%	
5/9	8	254	97%	13	268	95%	
5/10	18	254	93%	14	268	95%	
5/11	7	254	97%	28	268	90%	
5/14	14	254	94%	18	268	93%	
5/15	9	254	96%	21	268	92%	
5/16	9	254	96%	25	268	91%	
5/17	8	254	97%	17	268	94%	
5/18	5	254	98%	23	268	91%	
5/21	12	254	95%	20	268	93%	
5/22	10	254	96%	20	268	93%	
5/23	6	254	98%	17	268	94%	
5/24	8	254	97%	18	268	93%	
5/25	12	254	95%	27	268	90%	
5/29	10	254	96%	18	268	93%	
5/30	5	254	98%	14	268	95%	
5/31	13	254	95%	15	268	94%	
Average	9	254	96%	27	268	90%	

Promise Academy I

FY18 Budget vs FY18 Projection & FY19 Budget



	FY'18 Budget	FY'18 Projection	Fav / (Unfav)	FY'19 Budget	FY'19 Budget vs. FY'18 Projection Fav / (Unfav)
(\$ millions)					
Enrollment	1,137	1,144	7	1,120	(24)
DOE and other gov't funding	\$ 19.5	\$ 20.0	\$ 0.5	\$ 20.5	\$ 0.5 (a)
Expenses:					
Personnel Services	16.9	16.3	0.6	17.9	(1.6)
OTPS	3.9	3.9	-	4.1	(0.2)
Total Expenses	20.8	20.2	0.6	22.0 (b)	(1.8)
Expenses in excess of public funding	1.3	0.2	1.1	1.5	(1.3)
Contribution Components:					
Private Funding	-	1.3		1.3	
HCZ Contribution	1.3	-	1.3	0.2	(0.2)
HCZ contribution/student (whole \$)	\$ 1,143	\$ -		\$ 179	

Footnote:

(a) The \$0.5m revenue increase reflects higher funding rates (\$0.9m impact) and lower enrollment (-\$0.4m impact).

(b) Includes Blueprint for Promise Academy expenses.

Excludes bonus, growth fund and "in-kind" contributions.

RESOLUTION OF THE BOARD OF TRUSTEES
OF HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL
TO APPROVE FY 2019 BUDGET

THE BOARD OF TRUSTEES (the "Board") of HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL, a New York not-for-profit corporation (the "Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") and the New York Not-For-Profit Corporation Law for the purpose of taking the following action relating to the adoption of the resolution set forth below, indicates that:

WHEREAS, the Board has reviewed the FY 2019 budget, which includes an expense budget of \$22,000,000 (the "FY 2019 Budget");

WHEREAS, after due deliberation and consideration, the Board has determined that adoption of the FY 2019 Budget is in the best interests of the Corporation, and

NOW, THEREFORE, BE IT RESOLVED, that the FY 2019 Budget as presented is hereby approved.

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RESOLUTION OF THE BOARD OF TRUSTEES
OF HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL
TO APPROVE INDEPENDENT ACCOUNTANTS

THE BOARD OF TRUSTEES (the "Board") of HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL, a New York not-for-profit corporation (the "Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") and the New York Not-For-Profit Corporation Law for the purpose of taking the following action relating to the adoption of the resolution set forth below, indicates that:

WHEREAS, Harlem Children's Zone Promise Academy Charter School has reviewed the audit plan of Grant Thornton ("GT") for the Fiscal Year 2018 audit, compliance and related work for Harlem Children's Zone Promise Academy Charter School and recommends to the Board that GT be retained to perform such services;

WHEREAS, after due deliberation and consideration, the Board has determined that the retention of GT to perform the Fiscal Year 2018 audit, compliance and related work for Harlem Children's Zone Promise Academy Charter School is in the best interest of the Corporation, and

NOW, THEREFORE, BE IT RESOLVED, that the retention of GT to perform the Fiscal Year 2018 audit, compliance and related work for Harlem Children's Zone Promise Academy Charter School is hereby approved.

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**HCZ Promise Academy I Annual Board Meeting
June 12, 2018**

Board of Trustees

Officers and Trustees for Re-Election

Geoffrey Canada, *President*

Stan Druckenmiller, *Trustee*

Kenneth Langone, *Chairman Emeritus*

Aisha Tomlinson, *Parent Representative*

Alfonso Wyatt, *Trustee*

Voting Trustees (7)

Geoffrey Canada

Stan Druckenmiller

Mitch Kurz

Kenneth Langone

Willie Mae Lewis

Anne Williams-Isom

Alfonso Wyatt

Advisory Trustees (3)

Ellanor Brizendine

Denise Fuller

Aisha Tomlinson