



# Promise Academy I Charter School

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Harlem Children's  
**ZONE**

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Zahida Aminy  
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## AGENDA

Promise Academy I Board of Trustees Meeting  
Wednesday, January 17<sup>th</sup>, 2018

at

The Harlem Children's Zone  
245 West 129<sup>th</sup> Street  
New York, NY 10027

- I. Acceptance of the Minutes
- II. Superintendent's Updates (*Achil Petit*)
- III. Promise Academy I Updates
  - i. Lower Elementary School (*KiKi Walton*)
  - ii. Upper Elementary School (*Joseph Cordero*)
  - iii. Middle School (*Kashif Hameed*)
  - iv. High School (*Zahida Aminy*)
- IV. Financial Report (*Jim Hutter*)

**The Harlem Children's Zone Promise Academy I Charter School**

**Board Meeting**

**Wednesday, December 13, 2017**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Ken Langone, Mitch Kurz, Anne Williams-Isom, Fatime Cadoo, Ellanor "Bodie" Brizendine, Stan Druckenmiller, Aisha Tomlinson, Zahida Aminy, Candice Ashby, Ari Browne, Alpha Conteh, Joseph Cordero, Michelle Germaine, Kashif Hameed, Katherine Hurtado, Jim Hutter, Katrina James, Shondell James, Tracey Jenkins, Marilyn Joseph, Jessica Lake, Justin Maker, Mindy Miller, Judy Palacios, Achil Petit, Sheryl Ragland, Jessica Rawlins, Susan Rydz, Lauren Scopaz, Marquitta Speller, Toya Stilley, KiKi Walton, Tonya White, and Bessie Wilkerson.*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7 a.m. and a motion was called to approve the meeting minutes from October 17, 2017. The motion was unanimously approved.

**Updates (Anne Williams-Isom, Achil Petit, Marquitta Speller)**

Anne Williams-Isom reported that on November 14<sup>th</sup>, the CUNY Geoffrey Canada Scholarship Luncheon was held with Richard and Lisa Witten.

Ms. Williams-Isom also reported that on November 6<sup>th</sup>, senior leaders joined some of Promise Academy's academic coaches on a visit to other charter schools. Senior leaders will continue to visit charter schools to share best practices.

Ms. Williams-Isom was appointed to a blue ribbon committee for the State on early learning. The committee met in upstate New York and in New York City to come up with recommendations in the area of parent engagement and community engagement. Those recommendations were presented this week.

The schools each held a well-attended Thanksgiving event in November with more than 300 residents attending the event from the St. Nicholas Housing Development on November 21<sup>st</sup>.

HCZ held a Healthy Harlem event on November 30<sup>th</sup>. Senior leaders continue to share best practices with other communities about child obesity.

Ms. Williams-Isom and senior staff met with Dr. Nadine Harris to talk about toxic stress. Dr. Harris presented to the staff at Harlem Hospital. Senior leaders plan to tackle toxic stress in children in the new year.

On December 13<sup>th</sup>, Dr. Marquitta Speller will present on college readiness at the Promise Neighborhood Conference in Washington, D.C. Ms. Williams-Isom will be sitting in on a session with other CEOs and will present on leadership at the conference on December 14<sup>th</sup>.

Ms. Williams-Isom sent out a reminder to staff on protocol and professional conduct. At the HCZ holiday party, Ms. Williams-Isom also reminded staff that unethical or immoral behavior should be reported to Human Resources.

Promise Academy was featured in a research piece by Child's Trend, a leading research non-profit organization. The research was a comprehensive study on schools that provide additional wraparound services to their students. The research revealed that there is strong evidence of the efficacy of providing additional supports for students and that HCZ is one of the models that represent this approach well.

Dr. Achil Petit reported that enrollment is at 1,155 for Promise Academy I and at 1,010 for Promise Academy II.

Dr. Petit also reported that attendance for November is at 96% for Promise Academy I and at 96% for Promise Academy II.

Many of the students went on theatre trips to see "Charlie and the Chocolate Factory" and "Treasure Island."

PAI upper elementary had a dinner for top performers.

PAI middle school visited the Museum of Mathematics. The school also held a winter concert on December 12<sup>th</sup> and visited the NY Hall of Science, the Bronx Zoo, and saw the movie "Wonder."

Dr. Marquitta Speller reported that PAI high school held a parent engagement event with 80% of parents attending.

Dr. Speller also reported that both PAI and PAII high school students participated in a leadership conference at West Point Academy and spoke with West Point cadets about careers in STEM.

To honor school culture, PAI and PAII high schools celebrated acts of kindness in November and December, respectively.

PAII high school celebrated Hispanic Heritage Month from September 15<sup>th</sup> to October 15<sup>th</sup>. The school had an assembly for young people and families. The high school also held a celebration to acknowledge and discuss the historical context of Thanksgiving.

PAII high school students who have achieved an 85% average or higher were celebrated for their achievements in an honor roll ceremony.

Both high schools are beginning to receive college acceptances. So far, students have been accepted to Seton Hall, Hampton University, Utica and University of Buffalo.

### **Developing Promise Academy Leaders through Relay (K-8 Principals)**

Promise Academy I and II principals spoke about their experiences in Relay GSE, an accredited national nonprofit institution of higher education that emphasizes specific teaching and instruction leadership skill that have the greatest impact on student learning and development. Principals spoke of Relay's focus on school culture involving both staff and students, and how consistency plays a major role in effective leadership. Principals also spoke about Relay's focus on having a data driven culture and how using the three A's (assessment, analysis and action) allows teachers to maximize their time with students by targeting areas of growth. Teachers

currently in Relay also presented on their experiences in the program, reporting that they've obtained tools to strategize in the classroom, help with muscle memory and understanding teaching cycles, understanding data and knowing what to do with it, and tools to promote a positive classroom culture.

**Student Presentation (Sheryl Ragland)**

The PAII upper elementary second-grade students performed "Snowy Day" led by their teacher, Margo Littlefield.

**Financial Report (Jim Hutter)**

PAI's enrollment is at 1,155, which is 18 favorable versus the budget. PAI is \$700,000 favorable with expenses at \$7.5M. There is no HCZ contribution through five months of FY18.

# HCZ Promise Academy I December 2017 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
12/1	8	329	98%	9	296	97%	
12/4	13	329	96%	14	296	95%	
12/5	14	329	96%	8	296	97%	
12/6	7	329	98%	8	296	97%	
12/7	7	329	98%	7	296	98%	
12/8	11	329	97%	14	296	95%	
12/11	15	328	95%	14	296	95%	
12/12	13	328	96%	9	296	97%	
12/13	9	328	97%	10	296	97%	
12/14	19	328	94%	14	296	95%	
12/15	10	328	97%	8	296	97%	
12/18	16	328	95%	3	296	99%	
12/19	6	328	98%	5	296	98%	
12/20	6	328	98%	17	296	94%	
12/21	14	328	96%	13	296	96%	
12/22	45	328	86%	44	296	85%	
<b>Average</b>	<b>11</b>	<b>328</b>	<b>96%</b>	<b>10</b>	<b>296</b>	<b>96%</b>	

# HCZ Promise Academy I December 2017 Attendance Report

		HCZ PAJ Middle School			HCZ PAJ High School		
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
12/1	8	256	97%	6	274	98%	
12/4	10	256	96%	7	274	97%	
12/5	17	256	93%	9	274	97%	
12/6	6	256	98%	13	274	95%	
12/7	3	256	99%	12	274	96%	
12/8	12	256	95%	10	274	96%	
12/11	9	256	96%	14	274	95%	
12/12	8	256	97%	10	274	96%	
12/13	3	256	99%	14	274	95%	
12/14	9	256	96%	21	274	92%	
12/15	21	256	92%	20	274	93%	
12/18	9	256	96%	15	274	95%	
12/19	13	256	95%	23	273	92%	
12/20	16	256	94%	22	273	92%	
12/21	16	255	94%	22	273	92%	
12/22	28	254	89%	50	273	82%	
<b>Average</b>	<b>11</b>	<b>256</b>	<b>95%</b>	<b>15</b>	<b>274</b>	<b>94%</b>	

**Promise Academy I**  
**FY 2018 December YTD Budget vs. Actual**  
 \$ millions

	Budget	Actual <sup>(1)</sup>	Fav/(Unfav)	Full Year Budget
Enrollment	1,137	1,150	13	1,137
DOE and other gov't funding	\$ 9.8	\$ 10.0	\$ 0.2	\$ 19.5
Expenses:				
Salaries	6.2	5.7	0.5	12.4
Benefits	2.1	1.9	0.2	4.5
OTPS	1.9	1.9	-	3.8
Total Expenses	10.2	9.5	0.7	20.7
HCZ Contribution	\$ 0.4	\$ -	\$ 0.4	\$ 1.2
per student (whole \$)	\$ 352	\$ -	\$ 352	\$ 1,055

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

Budget amounts have been adjusted to better reflect anticipated 2018 activity.