



# Promise Academy I Charter School

A partner of



**Harlem Children's  
ZONE**

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**Superintendent**

**Joseph Cordero**  
**Principal**  
**Elementary School**  
245 West 129<sup>th</sup> Street  
New York, NY 10027  
Tel 212.360.3232

**Kashif Hameed**  
**Principal**  
**Middle School**  
245 West 129<sup>th</sup> Street  
New York, NY 10027  
Tel 212.360.3233

**Zahida Aminy**  
**Principal**  
**High School**  
245 West 129<sup>th</sup> Street  
New York, NY 10027  
Tel 212.360.3234

## AGENDA

Promise Academy I Board of Trustees Meeting  
Tuesday, December 18<sup>th</sup>, 2018

at

The Harlem Children's Zone  
245 West 129<sup>th</sup> Street  
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Report
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
  - i. Elementary School (*Joseph Cordero*)
  - ii. Middle School (*Kashif Hameed*)
  - iii. High School (*Zahida Aminy*)
- V. Financial Report (*Jim Hutter*)
- VI. Student Presentation (*Shondell James*)

**The Harlem Children's Zone Promise Academy I Charter School**  
**Board Meeting**  
**Tuesday, November 18, 2018**  
**245 West 129th Street**

*Attendees: Geoffrey Canada, Mitch Kurz, Fatime Cadoo, Willie Mae Lewis, Alfonso Wyatt, Zahida Aminy, Esther Addo, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Betina Jean-Louis, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Achil Petit, Susan Rydz, Troy Smith, and Toya Stille*

**Acceptance of Minutes (Geoffrey Canada)**

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from October 18, 2018. The motion was unanimously approved.

**Superintendent's Update (Dr. Achil Petit)**

Dr. Achil Petit reported that enrollment is at 1,139 for Promise Academy I and at 1,030 for Promise Academy II.

**HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)**

The lower elementary school's attendance was at 95% for October. School administration has been reaching out to parents to discuss the importance of attendance.

The school held a series of 15 professional-development workshops in which teachers could choose up to four workshops to take over the course of the day. The workshops were led by administrators and teachers with experience in professional development.

Student winners of the Accelerated Reading program had a dance-off with the staff. The elementary students in grades 3-5 have surpassed their goal of reading 10,000 books.

For the first marking period, 113 students made the honor roll and 208 students currently have perfect attendance.

To promote an anti-bullying message, the elementary school created a "Kindness Tree." Students were prompted to imagine something kind to say to someone being bullied and post a note to them on the tree.

The school held its second-grade writing celebration. Students wrote original pieces and illustrated them.

In honor of Thanksgiving, the school held a "Spirit Week." Each day, elementary students were dressed in the daily theme - including "Twin Day" and "College School Colors Day."

### **HCZ Promise Academy I Middle School (Kashif Hameed)**

The middle school's attendance was at 97% for October. The school's administration team continues to work towards improving attendance.

The school exceeded its goal of keeping at least 70% of students on the honor roll for the duration of the year with 72% of students earning honor roll status.

### **HCZ Promise Academy I High School (Zahida Aminy)**

The high school's attendance was at 96% for October with 45 students achieving perfect attendance.

Senior students submitted more than 300 college applications in total.

Senior students watched the film "The Hate You Give" and had a group discussion on its themes.

To raise awareness for Bullying Prevention Month, the school created a "Kindness Wall" where students and staff left notes of gratitude for one another. The "Kindness Campaign" will continue through the end of December.

Students have been participating in community service. The students in the National Honor Society program volunteered for New York Cares. They helped to renovate a New York City school. Scholars also collected over 200 cans for the annual food drive.

### **Financial Report (Jim Hutter)**

PAI's enrollment is at 1,139, which is 19 students above budget. PAI revenue is on budget. PAI is \$500,000 favorable with expenses at \$6.4M. There is no HCZ contribution through four months of FY19.

The PAI financial statements were filed with the New York State Education Department for the November 1<sup>st</sup> deadline. Grant Thornton is currently in the process of doing the OMB audit on federal grants.

### **Student Presentation**

A video of ten Promise Academy high school scholars meeting former First Lady Michelle Obama and Oprah Winfrey was shown. The meeting and discussion with Obama and Winfrey were organized by O, the Oprah Magazine at Hearst Magazines. Four of these students spoke about the experience and how it inspired them.

# HCZ Promise Academy I

## November 2018 Attendance Report

HCZ PAI Elementary School				HCZ PAI Middle School				HCZ PAI High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present		
11/1	29	633	95%	8	256	97%	6	250	98%		
11/2	41	633	94%	4	256	98%	9	250	96%		
11/5	17	633	97%	10	256	96%	8	250	97%		
11/7	17	633	97%	4	256	98%	8	250	97%		
11/8	26	633	96%	5	256	98%	9	250	96%		
11/9	35	633	94%	6	256	98%	12	250	95%		
11/13	35	633	94%	6	256	98%	12	250	95%		
11/14	17	633	97%	8	256	97%	9	250	96%		
11/15	29	633	95%	18	256	93%	14	250	94%		
11/16	232	633	63%	49	256	81%	43	250	83%		
11/19	18	632	97%	7	255	97%	9	250	96%		
11/20	22	632	97%	8	255	97%	8	250	97%		
11/21	98	632	84%	20	255	92%	29	250	88%		
11/26	24	632	96%	7	255	97%	11	250	96%		
11/27	25	632	96%	8	255	97%	7	250	97%		
11/28	25	632	96%	4	255	98%	12	250	95%		
11/29	39	632	94%	2	255	99%	16	250	94%		
11/30	28	632	96%	6	255	98%	11	250	96%		
<b>Average</b>	<b>42</b>	<b>633</b>	<b>93%</b>	<b>10</b>	<b>256</b>	<b>96%</b>	<b>13</b>	<b>250</b>	<b>95%</b>		

## Promise Academy I

### FY 2019 Nov YTD Budget vs. Actual

\$ millions

	Budget	Actual <sup>(1)</sup>	Fav/(Unfav)	Full Year Budget
Enrollment	1,120	1,130	10	1,120
DOE and other gov't funding	\$ 8.6	\$ 8.6	\$ -	\$ 20.5
Expenses:				
Salaries	5.8	5.1	0.7	13.3
Benefits	1.8	1.7	0.1	4.5
OTPS	1.7	1.8	(0.1)	4.1
<b>Total Expenses</b>	<b>9.3</b>	<b>8.6</b>	<b>0.7</b>	<b>21.9</b>
<b>Expenses in excess of public funding</b>	<b>0.7</b>	<b>0.0</b>	<b>0.7</b>	<b>1.4</b>
Contribution Components:				
Private Funding	0.5	0.5	-	1.3
HCZ Contribution	0.2	-	0.2	0.1
<b>per student (whole \$)</b>	<b>\$ 179</b>	<b>\$ -</b>	<b>\$ 179</b>	<b>\$ 89</b>

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

FY19 Budget includes PA Blueprint project