



Promise Academy I Charter School

A partner of



**Harlem Children's
ZONE**

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Superintendent

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Principal
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AGENDA

Promise Academy I Board of Trustees Meeting
Tuesday, April 30th, 2019

at

The Harlem Children's Zone
245 West 129th Street
New York, NY 10027

- I. Acceptance of the Minutes
- II. CEO Report (*Anne Williams-Isom*)
- III. Superintendent's Updates (*Achil Petit*)
- IV. Promise Academy I Updates
 - i. Elementary School (*Joseph Cordero*)
 - ii. Middle School (*Kashif Hameed*)
 - iii. High School (*Zahida Aminy*)
- V. Financial Report (*Jim Hutter*)

The Harlem Children's Zone Promise Academy I Charter School

Board Meeting

Wednesday, March 27, 2019

245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Anne Williams-Isom, Fatime Cadoo, Stan Druckenmiller, Zahida Aminy, Esther Addo, Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Achil Petit, Jessica Rawlins, Susan Rydz, Troy Smith, and Bessie Wilkerson.

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from February 27, 2019. The motion was unanimously approved.

Superintendent's Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,124 for Promise Academy I and at 1,007 for Promise Academy II.

Geoffrey Canada and Dr. Petit congratulated the PAII girls' basketball team for winning the Charter School Athletics Association (CSAA) championship.

HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

The elementary school's attendance was at 96% for February.

The school celebrated Black History Month with a showcase of poetry, speeches and dance. Students also designed and printed Black History Month T-shirts.

The school has been focused on test preparation for the upcoming English Language Arts (ELA) state exams. School leaders took 137 of the top-performing students on a bowling trip as a reward for their hard work.

The elementary school held a dinner with the top-performing students and 300 of their family members.

The school has continued holding teacher lunches to thank them for their hard work. During the lunch, staff leaders spoke to teachers about the school's progress over the current academic year.

Teachers College at Columbia University continues to visit for one-day professional development sessions to help ELA teachers with test preparation, assisted by ELA coaches.

Math and ELA nights were held in February and March, to show parents how they could help students with their work at home.

The school's administrative staff went to the Robertson Center for ELA and math workshops.

In partnership with the Promise Academy Parent Association (PAPA) board, the school had an incoming kindergarten meet-and-greet with a large turnout of new parents.

HCZ Promise Academy I Middle School (Kashif Hameed)

The middle school's attendance was at 97% for February.

Staff is focused on helping students prepare for the upcoming ELA exams. The principal thanked PAI's afterschool staff for supporting with test preparation. School leaders are implementing techniques to help scholars stay calm and focused. The social work team, guidance counselors and teachers have also been supporting scholars with stress management.

The middle school held a "Spirit Week" to motivate scholars. An ELA "Olympics Day" pep rally will be held on March 29th.

HCZ Promise Academy I High School (Zahida Aminy)

The high school's attendance was at 95% for February. The lowest days were due to inclement weather. The school continues efforts to make sure that students are getting to school early.

The school held spring parent/teacher conferences to give parents the opportunity to meet with teachers and discuss scholars' progress. The administration team also attended PAI Middle School's parent/teacher conferences to ensure that the parents of eighth graders were provided with information and the opportunity to ask questions about PAI High School.

Seniors are currently working on their scholarship applications. Staff members are supporting scholars to make sure that they complete them.

The principal also congratulated PAII High School girls' basketball team on winning the CSAA championship.

Financial Report (Jim Hutter)

PAI's enrollment is at 1,124, which is four students above budget. PAI revenue is \$100,000 favorable versus the budget. PAI is \$900,000 favorable with expenses at \$13.4M. There is no HCZ contribution through eight months of FY19.

Student Presentation (Dr. Achil Petit)

Out of 7,000 NYC educators nominated, three Promise Academy teachers were chosen in the second round of the Big Apple Awards this year. The awards are sponsored by the New York City Department of Education. Teachers Soah Narm, Christina Di Leo and Davidson Joseph spoke about their passion for community service and their appreciation for Promise Academy schools' community-based and supportive model. Geoffrey Canada and Anne Williams-Isom thanked the three teachers for their hard work.

HCZ Promise Academy I

March 2019 Attendance Report

Date	HCZ PAI Elementary School			HCZ PAI Middle School			HCZ PAI High School		
	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
3/1	32	625	95%	9	255	96%	11	247	96%
3/5	16	625	97%	7	255	97%	5	247	98%
3/6	20	625	97%	6	255	98%	13	247	95%
3/7	25	625	96%	5	255	98%	12	247	95%
3/8	25	625	96%	6	255	98%	7	247	97%
3/11	18	625	97%	7	254	97%	17	247	93%
3/12	22	625	96%	9	254	96%	8	247	97%
3/13	25	625	96%	8	254	97%	10	247	96%
3/14	21	624	97%	4	254	98%	12	247	95%
3/15	91	624	85%	9	254	96%	21	247	91%
3/18	25	624	96%	7	254	97%	17	247	93%
3/19	18	622	97%	6	253	98%	12	247	95%
3/20	10	622	98%	10	253	96%	13	247	95%
3/21	18	622	97%	8	253	97%	6	247	98%
3/22	26	622	96%	10	253	96%	9	247	96%
3/25	16	622	97%	15	253	94%	12	247	95%
3/26	13	622	98%	6	253	98%	7	247	97%
3/27	17	621	97%	4	253	98%	6	247	98%
3/28	18	621	97%	7	253	97%	10	247	96%
3/29	23	621	96%	6	253	98%	10	247	96%
Average	24	623	96%	7	254	97%	11	247	96%



Promise Academy I

FY 2019 March YTD Budget vs. Actual \$ millions

	Budget	Actual ⁽¹⁾	Fav/(Unfav)	Full Year Budget
Enrollment	1,120	1,121	1	1,120
DOE and other gov't funding	\$ 15.4	\$ 15.5	\$ 0.1	\$ 20.5
Expenses:				
Salaries	9.7	9.0	0.7	13.3
Benefits	3.3	3.0	0.3	4.5
OTPS	3.0	3.0	-	4.1
Total Expenses	16.0	15.0	1.0	21.9
Expenses in excess of public funding	0.6	-	0.6	1.4
Contribution Components:				
Private Funding	1.0	1.0	-	1.3
HCZ Contribution	-	-	-	0.1
per student (whole \$)	\$ -	\$ -	\$ -	\$ 89

(1) Excludes bonus, growth fund, occupancy and "in-kind" contributions.

FY19 Budget includes PA Blueprint project