



# Promise Academy Charter School

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Tonya L. White

**Lower Elementary School**

**Principal**

245 West 129<sup>th</sup> Street

New York, NY 10027

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Achil Petit

**Upper Elementary School**

**Principal**

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Shakira Petit

**Middle School**

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Marquitta T. Speller

**High School**

**Principal**

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## AGENDA

### Promise Academy I Board of Trustees Meeting

Wednesday, February 12<sup>th</sup>, 2014

at

The Harlem Children's Zone

245 West 129th Street

New York, NY 10027

- I. Acceptance of the Minutes
- II. Overall Updates
  - i. State of the Agency Announcement (*Geoff Canada*)
  - ii. Charter School Advocacy Day (*Kate Shoemaker*)
  - iii. Charter Renewal Visit (*Sharleen Morris*)
  - iv. New Chancellor (*Anne Williams-Isom*)
- III. Promise Academy I Updates
  - i. Lower Elementary School (*Tonya White*)
  - ii. Upper Elementary School (*Achil Petit*)
  - iii. Middle School (*Shakira Petit*)
  - iv. High School (*Marquitta Speller*)
- IV. White House/Student Presentation (*Marquitta Speller*)
- V. Financial Report (*Alpha Conteh*)

**The Harlem Children's Zone Promise Academy I Charter School**

**Board Meeting**

**Wednesday, December 18<sup>th</sup>, 2013**

**245 West 129th Street**

*Attendees: Geoffrey Canada, Stan Druckenmiller, Arlene Gibson (via phone), Mitch Kurz, Kenneth Langone (via phone), Willie-Mae Lewis, Aisha Tomlinson, Alphonso Wyatt (via phone), Candice Ashby, Shana Brodnax, Alpha Conteh, Tracey Costello, Kevin Dougherty, Kathleen Fernald, Tiffany Fountain, Michelle Germaine, Debbie Gonzalez, Betina Jean-Louis, George Khaldun, Debbie Kim, Mindy Miller, Sharleen Morris, Mark Moyer, Kwame Owusu-Kesse, Achil Petit, Shakira Petit, Conrad Pinnock, Sheryl Ragland, Susan Rydz, Marquitta Speller, Tonya White, Bessie Wilkerson and Anne Williams-Isom*

**Acceptance of Minutes (Stan Druckenmiller)**

The meeting was called to order at 7:00 am and a motion was called to approve the meeting minutes from November 19, 2013. The motion was unanimously approved.

**Subcommittee Appointment**

Anne Williams-Isom announced her appointment to the Education Subcommittee for New York Mayor-elect Bill DiBlasio.

**HCZ Promise Academy I Lower Elementary PAILE (Tonya White)**

Attendance for the month of November was at 95%. The number of students who have perfect attendance has increased.

The school had its second session of Parent University, a series of parent workshops that include discussing the Common Core State Standards. Parents were given take-home activities to do with their children. The school has also added "Coffee with Campbell", a monthly math program for parents.

PAILE is focusing on writing by using a literacy coach to help students with content in ELA.

Students went on a trip to the Big Apple Circus last week.

The Principal's Intentions program is a weekly initiative that promotes ideas such as humility, effectiveness and time management to students and staff.

**HCZ Promise Academy I Upper Elementary PAIUE (Achil Petit)**

Attendance was at 95% for the month of November. To keep attendance percentages high, the school has used dress down themes such as Twin Day and Christmas Colors.

There was an increase in Top Performers including a student who has shown a high percentage of improvement.

PAIUE has begun anti-bullying efforts using programs from the Cartoon Network such as MacGruff and Speak Up.

The book of the month was “A Bad Case of Stripes” about boosting confidence.

The mentor program has been very successful with mentees making regular appointments for advice.

The school’s Parent Skills Workshop had a good turnout and parents were asked to participate in a class assignment so that they could get a better idea of the work their children are doing.

A winter art show will be exhibited tonight at 6 pm.

### **HCZ Promise Academy I Middle School PAIMS (Shakira Petit)**

Attendance was at 95% for the month of November. Themed dress-down days such as “ugly Christmas sweater day” have been incorporated to boost attendance.

The school’s report card conference occurred this month with a strong turnout of parents.

The students were taken to Madison Square Garden for a tour of the new renovations.

The character trait of the month was “integrity” and children were asked to build bridges in class as an analogy to better understand how the integrity of bridges affects the stability of the bridge.

The middle school’s Lincoln Center Shakespeare collaboration has begun. This year, the children will be learning the play Macbeth, which they will perform in June 2014.

A talent show was presented last week with student comedians and a performance by children in the Forces of Nature dance program.

### **HCZ Promise Academy I High School PAIHS (Marquitta Speller)**

Attendance was at 94% for the month of November.

Students performed in the middle school’s talent show.

Saturday school began at the end of November. There are 25 students who are retaking the Integrated Math Regents. Although the students all passed the initial Regents, they decided to retake the test to get a higher grade. A number of students are coming in on Saturdays in preparation for the ELA Regents in June.

The school has begun taking freshmen students on tours of CUNY colleges to expose them to local universities. Later, students will have an opportunity to visit schools that are further away.

**Charter Renewal (Bessie Wilkerson/Sharleen Morris)**

The application went in on Monday, December 16<sup>th</sup>. The annual site visit is currently being set up for February 2014 when the Charter School Office will meet with students, teachers and Board members. There will also be a public hearing on February 11<sup>th</sup>.

**Financial Report (Alpha Conteh/Mark Moyer)**

Principals were given their respective budget reports and asked to let the Finance department know if there are any changes that need to be made. Principals were also asked to report any staff vacancies that we're budgeted for and still need to be filled so that projections can be completed.

The enrollment numbers have increased since last month. The revenue is below budget by \$100,000 and the expenses are below budget by \$300,000 due to a staffing model change.

# HCZ Promise Academy I

## December 2013 Attendance Report

	HCZ PAI Lower Elementary School			HCZ PAI Upper Elementary School		
<b>Date</b>	<b>Number of Students Absent</b>	<b>Enrollment</b>	<b>% of Students Present</b>	<b>Number of Students Absent</b>	<b>Enrollment</b>	<b>% of Students Present</b>
12/2	12	290	96%	13	285	95%
12/3	9	290	97%	7	286	98%
12/4	10	290	97%	13	286	95%
12/5	10	290	97%	8	286	97%
12/6	17	290	94%	9	286	97%
12/9	11	292	96%	4	286	99%
12/10	26	292	91%	11	286	96%
12/11	12	292	96%	13	286	95%
12/12	12	292	96%	10	286	97%
12/13	16	292	95%	14	286	95%
12/16	11	292	96%	15	286	95%
12/17	48	292	84%	29	286	90%
12/18	15	292	95%	8	286	97%
12/19	14	292	95%	13	286	95%
12/20	19	292	93%	20	286	93%
<b>Average</b>	<b>16</b>	<b>291</b>	<b>95%</b>	<b>12</b>	<b>286</b>	<b>96%</b>

# HCZ Promise Academy I December 2013 Attendance Report

HCZ PAI Middle School		HCZ PAI High School				
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present
12/2	16	244	93%	9	119	92%
12/3	6	244	98%	6	119	95%
12/4	25	244	90%	9	119	92%
12/5	6	244	98%	8	119	93%
12/6	14	244	94%	2	119	98%
12/9	17	245	93%	2	119	98%
12/10	15	245	94%	9	119	92%
12/11	14	245	94%	4	119	97%
12/12	10	245	96%	8	119	93%
12/13	19	245	92%	6	119	95%
12/16	19	245	92%	3	119	97%
12/17	31	244	87%	6	119	95%
12/18	12	244	95%	6	119	95%
12/19	12	244	95%	6	119	95%
12/20	27	244	89%	20	119	83%
<b>Average</b>	<b>16</b>	<b>244</b>	<b>93%</b>	<b>7</b>	<b>119</b>	<b>94%</b>

# HCZ Promise Academy I

## January 2014 Attendance Report

HCZ PAI Lower Elementary School				HCZ PAI Upper Elementary School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
1/2	57	293	81%	49	286	83%	
1/6	8	293	97%	4	285	99%	
1/7	60	293	80%	46	285	84%	
1/8	15	293	95%	14	285	95%	
1/9	9	293	97%	6	285	98%	
1/10	15	293	95%	13	285	95%	
1/13	11	293	96%	13	285	95%	
1/14	8	293	97%	10	285	96%	
1/15	15	293	95%	7	284	98%	
1/16	9	292	97%	3	284	99%	
1/17	15	292	95%	12	284	96%	
1/21	17	292	94%	14	284	95%	
1/22	141	292	52%	119	284	58%	
1/23	13	293	96%	13	284	95%	
1/24	18	293	94%	6	284	98%	
1/27	10	294	97%	14	284	95%	
1/28	11	294	96%	13	284	95%	
1/29	10	294	97%	9	284	97%	
1/30	8	294	97%	4	284	99%	
1/31	16	294	95%	11	284	96%	
<b>Average</b>	<b>23</b>	<b>293</b>	<b>92%</b>	<b>19</b>	<b>284</b>	<b>93%</b>	

# HCZ Promise Academy I

## January 2014 Attendance Report

HCZ PAI Middle School				HCZ PAI High School			
Date	Number of Students Absent	Enrollment	% of Students Present	Number of Students Absent	Enrollment	% of Students Present	
1/2	49	244	80%	15	119	87%	
1/6	12	244	95%	6	119	95%	
1/7	51	244	79%	16	119	87%	
1/8	5	243	98%	8	119	93%	
1/9	16	243	93%	3	119	97%	
1/10	16	243	93%	8	119	93%	
1/13	12	242	95%	3	119	97%	
1/14	8	242	97%	7	119	94%	
1/15	8	242	97%	9	119	92%	
1/16	10	242	96%	5	119	96%	
1/17	16	242	93%	8	119	93%	
1/21	12	244	95%	7	119	94%	
1/22	123	244	50%	47	119	61%	
1/23	10	244	96%		119	100%	
1/24	17	244	93%	2	119	98%	
1/27	13	245	95%	5	119	96%	
1/28	11	245	96%	2	119	98%	
1/29	7	245	97%	12	119	90%	
1/30	13	245	95%		Regents Exams		
1/31	13	245	95%				
<b>Average</b>	<b>21</b>	<b>244</b>	<b>91%</b>	<b>10</b>	<b>119</b>	<b>92%</b>	





# Promise Academy I

## FY14 January YTD Budget Report

\$ millions

	Actual	Budget	Inc/(Dec)	Full Year Budget
<b>Enrollment</b>	<b>942</b>	<b>931</b>	<b>11</b>	<b>931</b>
<b>Grades</b>	<b>K - 10</b>	<b>K - 10</b>		<b>K - 10</b>
<b>DOE and other gov't funding</b>	\$ 8.4	\$ 8.2	\$ 0.2	\$ 14.1
<b>Expenditures:</b>				
Salaries	5.7	6.0	(0.3)	9.9
Benefits	1.7	1.7	(0.0)	3.0
OTPS	1.6	1.8	(0.2)	3.1
<b>Total Expenditure</b>	<b>9.0</b>	<b>9.5</b>	<b>(0.5)</b>	<b>16.0</b>
<b>HCZ Contribution</b>	<b>\$ 0.6</b>	<b>\$ 1.3</b>	<b>\$ (0.7)</b>	<b>\$ 1.9</b>
<i>per student (whole \$)</i>	\$ 615	\$ 1,363		\$ 2,041